

TEAP III TERSP Standard Assessment

Summary

TERSP company assessed:	US Ecology Tilbury, Environmental Services Inc.
TERSP location:	22153 King & Whittle Rd., RR#3 Tilbury, ON N0P 2L0
TERSP location's area of coverage:	Southwestern Ontario
Date (yyyy-mm-dd) assessed:	2016-10-05
Assessors:	Team Leader - Andy Ash, Director, Dangerous Goods – Railway Association of Canada Assessor - Stephane Johnson, Response Centre Manager, Eastern Canada Response Corporation (ECRC) Assessor - Chris Connors, Logistics Specialist, Chemours Canada
TERSP Representatives:	G. Pete Hennin, Technical Manager, QEH&S Jason Bright, Project Manager Mike Campbell, Industrial Services
Opportunities for improvement:	<ul style="list-style-type: none"> - Format a consistent structure for the Standard Operating Guidelines. - Develop a managing system to track and update employee training.
Best practices for sharing:	
Recommendation for registration:	Approved by TEAP III Editorial Board: 2016-11-04 Next location assessment due: 2018-10

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Capability Chart

Contact Details	TDG Class	Mode of Transport			Means of Containment	Stabilization ¹ (X, S, O, SO)	Mitigation ² (X, S, O, SO)	Remarks and Examples
		M	RR	R				
Company name: US Ecology Tilbury (Environmental Services Inc.) Address: 22153 King & Whittle Rd. RR#3 Tilbury, ON, N0P 2L0 Office <ul style="list-style-type: none"> • Telephone: 519-682-2903 • FAX: 519-682-0503 • Website: www.environmentalservicesinc.ca 24-hour Activation <ul style="list-style-type: none"> • Telephone: 888-682-2900 or 519-682-2903 • Contact Position: On Call Manager Regional coverage from this location: Southwestern Ontario Is coverage outside this region available via this location? Yes [X] No [] Date (yyyy-mm-dd): 2016-10-05 By Location Leader (name): G. Pete Hennin Position:	1							
	2.1		X	X	c	X		Capable of assessment and support activities
	2.2		X	X	c	X		Capable of assessment and support activities
	2.3		X	X	T/T, T/C, c, IM	X		Capable of assessment and support activities Anhydrous Ammonia UN1005
	3	X	X	X	T/T, T/C, SC, LC, IM	X	X	Transfer capability; shoreline response
	4.1		X	X	T/T, T/C, SC, LC, IM	X	X	Flammable Solids UN1325
	4.2		X	X	T/T, T/C, SC, LC, IM	X	X	Sodium Hydrosulfide UN 2318
	4.3		X	X	T/T, T/C, SC, LC, IM	X	X,S	Aluminum Phosphide UN1397
	5.1		X	X	T/T, T/C, SC, LC, IM	X	X,S	Oxidizer transfer capabilities
	5.2		X	X	T/T, T/C, SC, LC, IM	X		Capable of assessment and support activities
	6.1		X	X	T/T, T/C, SC, LC, IM	X	X,S	Sodium Cyanide, Solution UN1689 Capable of assessment and support activities
	6.2							
	7							
	8	X	X	X	T/T, T/C, SC, LC, IM	X	X,S	Acids and Caustics Capability; assessment, transfer, containment, remediate scene
9	X	X	X	T/T, T/C, SC, LC, IM	X	X,S	Other Dangerous Goods Capability; assessment, transfer, containment, remediate scene	
Other	X	X	X	T/T, T/C, SC, LC, IM	X	X,S	Non Dangerous Goods: Capability; assessment, transfer, containment, remediate scene	

Commented [TEAP III1]: TERSP: The possible abbreviations are: T/T = tank truck; T/C = tank car; c = cylinders, all sizes; SC = small means of containment < 450 litres; LC = large means of containment > 450 litres; IM = intermodal.

Commented [TEAP III2]: TERSP: Provide examples by UN number or shipping name.

Commented [TEAP III3]: TERSP: Within 6 hour travel time by road averaging 65 km/h.

Commented [TEAP III4]: TERSP: Means via TERSP(s) from other location(s).

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Technical Manager

E-mail:

Pete.hennin@usecology.ca

LEGEND:

M - Marine; RR - Railway; R - Road; X - Performs operation in house; S - Sub-contracted; O - Resources from outside area of coverage; SO - Sub-contracted resources from outside area of coverage.

- 1. Stabilization** includes operational activities directed towards ensuring the incident will not escalate by being able to detect, assess, stop and contain chemical leaks or spills (or potentials thereof) caused by a transportation incident involving dangerous or other goods.
- 2. Mitigation** includes operational activities directed towards assessment and initial product recovery by means of product displacement. Product displacement includes, but is not limited to, neutralization, de-activation, repackaging or over packing, flaring or depressurization.

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	Yes	No		Yes	No		
Part 1 – Management							
1	Is there a statement of the TERSP's commitment addressing health, safety, and environment?	X		Health, Safety and Environment Policies posted at the entrance of the office.	X		Viewed H&S and Environmental Statements dated 2016-01-01
2	Has responsibility for the management and updating of the <i>TEAP III TERSP Standard Assessment (Capability Chart, TERSP comment and Emergency Response or Exercise Table)</i> been assigned and documented?	X		G. Pete Hennin and Jason Bright	X		Viewed Emergency Response Assistance Plan, 2005-11
3	Has the <i>TEAP III TERSP Standard Annual Update</i> been completed and submitted?	X		Yes	---	---	
4	Have you identified all legal requirements pertaining to your transportation emergency response business? For example: TDG, WHMIS, CSA, manufacturers' recommendations,...	X		WHMIS, CVOR, TDG, MOE Carrier permit (A800588), CSA, TSSA license, Cdn Fuel Driver Certification	X		Viewed TSSA expiry 2017-04-30, CVOR expiry 2017-09-18
5	Minimum insurance requirements:						
5a	Is the company in good standing with relevant federal, provincial, territorial workers' compensation authority?	X		WSIB	X		Viewed certificate, expires 2016-11-19
5b	Public Liability and Property Damage, \$5 million?	X		Insurance Certificate	X		Viewed Policy dated 2016-08-04

Commented [TEAP III5]: TERSP: Provide proof of a full and positive statement of commitment to addressing issues of health, safety, and the environment.
Assessor: View policy statement and note date of issue and if signature is current.

Commented [TEAP III6]: TERSP: The individual with responsibility to manage and update the *TEAP III TERSP Standard Assessment* must be identified and available.
Assessor: View, note the document title.

Commented [TEAP III7]: TERSP: Complete the *TEAP III TERSP Standard Annual Update* (Capability Chart, Emergency Response and Exercise Table, and Change of Resources) and submit annually during non-assessment year to TEAP III (Director, Technical and Sustainable Logistics, CIAC, 805 – 350 Sparks Street, Ottawa, K1R 7S8).
Assessor: Review the *TEAP III TERSP Standard Annual Update* and note the date?

Commented [TEAP III8]: TERSP: Legal requirements means: TDG and referenced requirements under CSA (e.g. pressure hose test), CGSB (e.g. tank standards and certification) and so on; WHMIS; federal and provincial workplace labour codes; and commercial vehicle standards under National Safety Code or equivalent such as CVOR, SAAQ, etc., as well as equipment manufacturer's test and maintenance requirements.
Assessor: View, note document titles that support legal compliances.

Commented [TEAP III9]: TERSP: Obtain current certificate from relevant workers compensation authorities (not to exceed 12 months).
Assessor: View certificate and record date (check for expiration date).

Commented [TEAP III10]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: View certificate(s) and record date(s).

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment	
	Yes	No		Yes	No		
5c	Environmental, \$5 million?	X		Insurance Certificate	X		Viewed Policy dated 2016-08-04
6	Is there a management system in place to notify affected clients of any change in capability and/or capacity?	X		Operation Managers Responsibility, within job description	X		Viewed Job Description for Operation Manager
7	If your company has previously had a TEAP III TERSP Standard Assessment, was the Draft Report retained and produced for this assessment?	X		Assessment performed April 23, 2014	X		Viewed and available for this Assessment

Commented [TEAP III11]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: Verify certificate(s) and record date(s).

Commented [TEAP III12]: TERSP: Provide copies of submissions to affected clients prior to changes significant enough that capability and/or capacity to execute the planned response is questionable. For example, changes to: *Capability Chart*, management, activation telephone number, geographic coverage, essential or speciality or unique equipment, number of registered responders, written agreements with other TERSPs...
Assessor: If applicable, view and note date(s) of submission(s).

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	Yes	No		Yes	No	

Part 2 – Activation and Response

1a	Is there a 24-hour emergency response activation telephone number?	X		1-888-682-2900 not accessible from the USA	X		Tested: 2016-10-04, 1959hrs, answering service (1 st ring answer) – Team leader call back 2003hrs (J.Bright)
1b	Is there another 24-hour telephone number that can be used to activate a response?	X		1-519-682-2903 After hours answering service	---	---	
2	Is there a documented activation protocol (flowchart or other) for coordinators and response personnel in the event of an emergency?	X		Activation flowchart for normal and after business hours	X		Viewed ER Spill Activation Protocol, dated 2012-04-04
3	Does the TERSP use a form to record incident information?	X		Emergency Activation kit containing logs and forms	X		Viewed Emergency Activation Kit, dated 2012-06-24
4	Which methods are used to access a current MSDS on a 24-hour basis:						
4a	Paper copy?		X	Electronic forms MSDS search	---	---	
4b	CANUTEC?	X		Available depending on bill of lading	---	---	
4c	Shipper/manufacturer?	X		Supplies by shipper/manufacturer	---	---	
4d	CCOHS?		X		---	---	

Commented [TEAP III13]: TERSP: State if there is a primary activation telephone number.
Assessor: Assessor will run a check on primary activation telephone number without prior warning. Assessor will record time of activation call and time of call back.

Commented [TEAP III14]: TERSP: State if there is a secondary number to the primary activation telephone number. For example: An office telephone number, telephone number with area code, two activation telephone numbers but at different locations and so on?
Assessor: There is no need to check or test the alternative telephone number.

Commented [TEAP III15]: TERSP: Document alerting process to activate response, ensure this is communicated to clients.
Assessor: View protocol (may include a call down list, flowchart, contact list), note title and date.

Commented [TEAP III16]: TERSP: Provide a copy of the basic form or checklist used to record details of each call received.
Assessor: View, note document title and last revision dates.

Commented [TEAP III17]: TERSP: You must have the ability to readily obtain a current MSDS for a material identified on your *Capability Chart*.
Assessor: View current MSDS selected from the *Remarks and Examples* column of the *Capability Chart*. Note method(s) demonstrated.

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	Yes	No		Yes	No		
4e	Internet (state method and web sites)?	X		Using laptop or smart phone, search internet at time of call if a proper SDS cannot be supplied by client	X		Viewed SDS on Smart Phone, UN 1230, Methanol
4f	Internal CD database?		X		---	---	
4g	Other (state method)?		X		---	---	
5	Are there Standard Operating Guidelines for dealing with response to all products/classes/means of containment identified in the Capability Chart?	X		Continually developing and sharing SOG's	X		Viewed SOG Bonding and Grounding, Sodium Cyanide UN1689 Verbal Confirmation: SOG review to be completed by the end of 2017.
6	Are response activities for incidents documented?	X		Part of Emergency Activation kit; logs, drawings, etc. electronic copies kept on files with pictures	X		Viewed Emergency Activation Kit incident dated 2015-08-12 ER reference #15-15, and , Emergency Activation Kit incident dated 2016-04-28 ER reference #16-10
7	What is the target mobilization time from receiving an initial activation call to rolling with response team and equipment for incidents requiring immediate response:						
7a	During regular business hours?	1 hour	7:00 am to 5:00 pm		X		Viewed incident #15-15 dated 2015-08-12
7b	Outside regular business hours?	2 hours	5:00 pm to 7:00 am		X		Viewed incident #16-10 dated 2016-04-28
8	Evaluation and debrief of responses:						

Commented [TEAP III18]: TERSP: SOGs include pre-trip checklist, site safety plan, situation analysis, reconnaissance, damage assessment, static electricity control, transfer of pressure and low pressure commodities, flaring, disposal, decontamination, etc. List sources (e.g. ERG, AAR Guide, WISER, Disciplined Approach.)
Assessor: View, note titles of SOG's.

Commented [TEAP III19]: TERSP: Provide copies of incident(s) document(s) for TEAP III participants, include registered Team Leaders and team members.
Assessor: Review, note registered Team Leader(s) and team member(s), use of activation call report, response report, work order, job reports, photographs...

Commented [TEAP III20]: TERSP: Identify regular hours of business (e.g. 09h00 to 17h00)
Assessor: View, note date(s), time(s) to scene(s) and size of team(s) deployed.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
8a How do you choose which responses to debrief?			ER activities, formal and informal: documented debriefs assessed based on complexity of ER (hazardous and or dangerous chemical spills, Confined Space activities, EH&S sensitive assessment) something other than simple absorb, clean and go.	X		Viewed incident #16-14 dated 2016-05-13
8b Does the debrief identify gaps and corrective actions?	X		Corrective action will be identified and documented	X		Viewed incident #16-14 dated 2016-05-13. Corrective action identified and assigned.
8c Describe how corrective actions are tracked to completion.			Debriefing GAPS/corrective actions are tracked using the GAP tracking sheet.	X		Viewed Gap Closure Tracking Sheet for incident #16-14 dated 2016-05-13
9 Is the TEAP III TERSP Standard Performance Feedback submitted to TEAP III?		X	Have not done TEAP III response	---	---	
10 If you are listed in a client's ERAP, do you have a copy of the client's ERAP?		X		---	---	
11 How do you track updates of your client's ERAP?			We are listed as mutual service providers and the primary provide sends us the annual updates	---	---	
12 If you are listed in another TERSP client's ERAP, do you have a copy of that client's ERAP?	X		On file	X		Viewed document Verification of Capability to Respond – as a sub-contractor, dated 2011-05-02

Commented [TEAP III21]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).
Assessor: If applicable, view and note dates.

Commented [TEAP III22]: TERSP: Provide debrief records of corrective actions required and taken.
Assessor: If applicable, view and note corrective action(s) identified and assigned.

Commented [TEAP III23]: TERSP: Provide documentation.
Assessor: View and note process (item, assignment, due date, status)

Commented [TEAP III24]: TERSP: State how many have been submitted.
Assessor: If applicable, view and note submission date(s).

Commented [TEAP III25]: TERSP: Must have a copy of each client's ERAP. If does not apply, indicate NA.
Assessor: If applicable, view and note ERAP(s) approval date(s).

Commented [TEAP III26]: TERSP: Must have a copy of each ERAP for which they have an agreement to respond on behalf of another TERSP. If does not apply, indicate NA.
Assessor: If applicable, view and note ERAP(s) approval date(s).

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	Yes	No		Yes	No	

Part 3.1 – Resources: Contact list, third party resources and mutual aid

1	Are current contact lists available for:						
1a	Response coordinators?	X		Phone list	X		Viewed activation list dated 2016-03-22
1b	Team Leaders and team members?	X		Phone list	X		Viewed activation list dated 2016-03-22
1c	Clients?		X		---	---	
1d	Government agencies?	X		Phone list	X		Viewed activation list dated 2016-03-22
2	Has a list of equipment resource services (e.g. vacuum trucks, heavy moving equipment) in TERSP response area been developed?	X		Equipment listing and ER pricing Matrix	X		Viewed ER equipment list dated 2016-01-01 for in-house equipment. Viewed activation list dated 2016-03-22 for outsourcing of equipment and resources.
3a	Describe any personnel or unique equipment outsourced?		X		---	---	
3b	If yes, does a written agreement exist:		X		---	---	
4	Are written agreements established with other TERSPs for:						
4a	Coverage in your region?	X		Mutual Aid Agreement with Harold Marcus	X		Viewed agreement with Harold Marcus 2016-10-04

Commented [TEAP III27]: TERSP: Provide copies of contact lists that include access telephone numbers (including consideration of off-hours, weekends and vacations); designates should also be listed. List must be dated. Describe the system in place to ensure that the contact lists are maintained current.
Assessor: View, note last revision date and document title and location.

Commented [TEAP III28]: TERSP: Provide list of equipment resource support services.
Assessor: View, note last revision date.

Commented [TEAP III29]: TERSP: Provide a list of personnel or unique equipment for materials not listed in the *TEAP III TERSP Standard Essential and Specialty Equipment List*. For example, do you outsource for 150 lb cylinder coffin?
Assessor: View, note last revision date.

Commented [TEAP III30]: TERSP: If yes, provide the access protocol and agreement.
Assessor: View, note agreement date.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
4b		X				
4c		X				
5	Are these other TERSPs registered with TEAP III for: yes					
5a	X		Terrapure, Drainall, QMLP, Itech	X		Viewed agreement with Terrapure and QMLP, dated 2016-10-04
5b	X		Terrapure, Drainall, QMLP, Itech	X		Viewed agreement with Terrapure and QMLP, dated 2016-10-04
5c	X		Drainall, Terrapure, QMLP, Itech	X		Viewed agreement with Terrapure and QMLP, dated 2016-10-04

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.2 – Resources, Equipment and Materials

1	Is there equipment for communications between:						
1a	The Home Coordinator and the incident scene?	X		Cell phone	X		Viewed Smart Phones
1b	Personnel at the incident scene?	X		Cell Phone and two way radios	X		Viewed Smart Phones, two way radios
2	Does the company meet the requirements of the <i>TEAP III TERSP Standard Essential and Specialty Equipment List</i> for:						
2a	Essential Equipment items at the location?	X		Command center/Spill trailer and mobile supply service unit	X		Viewed all essential equipment
2b	Specialty Equipment items at the location?	X		Pneumatic polypropylene pump; confined Space rescue equipment	X		Viewed confined space rescue trailer Viewed Polypropylene pump (being rebuilt)
3	Does the list include equipment required to respond to all chemicals, modes of transport and means of containment identified in the Capability Chart ?	X		Capability charts are with the operating manuals in the command center (Trailer # 19).	X		Viewed hydrocarbon transfer hose and pumps Verbal Confirmation – acid transfer hose testing will be complete by end of 2016. Verbal Confirmation – add a level of inspection for drivers to verify proper tagging of hoses on vac trucks by the end of 2016.

Commented [TEAP III31]: TERSP: Identify equipment and quantities available. Consider cell phones, satellite phones, intrinsically safe radios, portable radios...
Assessor: View, describe equipment and quantity viewed.

Commented [TEAP III32]: TERSP: All *Essential Equipment* must be at the location.
Assessor: View, note that all *Essential Equipment* is at the location.

Commented [TEAP III33]: TERSP: All claimed *Specialty Equipment* must be at the location.
Assessor: View, note that all claimed *Specialty Equipment* is at the location.

Commented [TEAP III34]: TERSP: Ensure you have equipment for all materials, modes of transport and means of containment for which you provide response.
Assessor: Select a few **Capability Chart** materials, view and note associated equipment.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
4 Are programs in place for ensuring equipment meets applicable Canadian certification and registration requirements?	X		Where applicable: (i.e. chemical suits and SCBA cylinders)	X		Viewed programs for SCBA and Fall Arrest Harnesses

Commented [TEAP III35]: TERSP: Examples are CSA; Transport Canada; provincial transportation, and so on. Provide records of approvals.
Assessor: View, note items and associated approval records and dates.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.3 – Resources, Personnel

1	How many response personnel are trained to the <i>TEAP III TERSP Standard Training Matrix</i>:					
1a	TEAP III registered Team Leaders?	3	J. Bright, J. Conner, M. Campbell	X		Viewed records for J. Conner, M. Campbell, J. Bright
1b	TEAP III registered team members?	8	D. Deschamps, A. Marchand, D. Postma, T. Nyland, W. Paetzold, B. Basim, J. Marchand, B. Stone	X		Viewed records for D. Postma, D. Deschamps
1c	Other Team Leaders?	2	A. Marchand and D. Postma; developing employees	---	---	
1d	Other team members?	1	M. Raine new employee in development	---	---	
2	Is there a fit for duty program?	X	Just doctors note referencing their ability to wear a respirators	X		Viewed employee Drug and Alcohol program, dated 2015-04-05 Viewed Return to Work Policy
3	Is there post-incident stress management program?	X	Heat Stress Policy, Fatigue Management Policy	X		Viewed Fatigue Management Program EHSMP Section #2.18

Commented [TEAP III36]: TERSP: A TEAP III registered Team Leader must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere)
Assessor: Review individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Commented [TEAP III37]: TERSP: A TEAP III registered team member must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere).
Assessor: Review individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Commented [TEAP III38]: TERSP: Describe the elements of your fit for duty program and frequency of re-assessments.
Assessor: View program documentation, note document titles.

Commented [TEAP III39]: TERSP: Describe the elements of your post-incident stress management program.
Assessor: View program documentation, note document titles.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 4.1 – Preparedness, Training

1	Is the training program established in accordance with the <i>TEAP III TERSP Standard Training Matrix</i> ?	X		Training programs established for Clients and ER activities	X		<p>Viewed online course for Confined Space which includes <u>Air Monitoring</u>, dated 2016</p> <p>Verbal Confirmation: US Ecology training policies and procedures to be implemented by the end of 2017</p>
2	Is training conducted using specialty equipment?	X		In some circumstances where training is specialized (i.e. confined space rescue)	X		<p>Viewed training records for A. Marchaud, Responding to Flammable Liquids Spills, dated 2010-11-30</p> <p>Viewed training records for M. Campbell, Confined Space Rescue dated 2015-04-24</p>
3	Is the training content documented for each module?	X		Files are stored on the share drive and in Employees file	X		<p>Viewed internal training for Grounding and Bonding, and Air Monitoring</p> <p>Viewed records of two employees for external training – MSP Incident Management, A. Marchand and RAC ER course, D. Postma</p>
4	Are training records maintained for Team Leaders and team members for a minimum of three years?	X		All management members have access to training records	X		Viewed records for D. Postma, A. Marchand, M. Campbell, J. Bright
5	If you respond to railway mode:						

Commented [TEAP III40]: TERSP: Describe your training program and how it exceeds the *TEAP III TERSP Standard Training Matrix*.
 Assessor: Review TERSP's training matrix for enhancements (e.g. C Kit training, inhibitor injection, flaring...)

Commented [TEAP III41]: TERSP: Provide evidence of training on specialty equipment (e.g. SOG, PPE, detection equipment).
 Assessor: Review two records, note subject areas (e.g. application of C Kit while wearing a Level A suit, simulated corrosive liquid tank truck transfer, LPG flaring).

Commented [TEAP III42]: TERSP: Provide documentation of training modules (objectives, course content, required resources, competency). Proof via external training certificates must be accompanied by course content.
 Assessor: Review two internal training modules, note titles and list contents; review two external training certificates, note titles and source (e.g. RAC, AAR, Honeywell).

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	Yes	No		Yes	No	
5a	Is a railway dangerous goods response training course part of your training matrix?					
	X		eRailSafe Training (CN and CP); Michigan State Police (Hazmat); NFPA 472	X		Viewed records for D. Postma – RAC E/R training course, J.Conner, Newalta Hazmat Technician course.
5b	If yes, which TEAP III registered Team Leaders and team members have attended training?					
			Selected Team Leaders and team members: M. Campbell, J. Bright, D. Postma, A. Marchand, J. Marchand, D. Deschamps and J. Conner			Viewed records for D. Postma – RAC E/R training course, J.Conner, Newalta Hazmat Technician course.

Commented [TEAP III43]: TERSP: Provide evidence of railway ER training (e.g. RAC, ERTC, JIBC, CN, CP Rail).
Assessor: Review, note titles and source.

Commented [TEAP III44]: TERSP: List names of those who have attended training.
Assessor: Review two records; note names, course titles and source (e.g. L. Laferriere, Tank Car Specialist, ERTC).

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	Yes	No		Yes	No	

Part 4.2 – Preparedness, Exercises

1	Have Team Leaders demonstrated competency for each SOG through training or equivalency granted for a response?	X			X		Viewed records for A. Marchaud, J. Conner
2	Are exercise activities documented?	X		All ER activities are documented	X		Comment – incident responses are considered exercise activities.
3	Evaluation and debrief of exercises:						
3a	How do you choose which exercises to debrief?	Selected ER activities are debriefed.			X		Viewed records for Incident #16-14.
3b	Does the debrief identify gaps and corrective actions?	X			X		Viewed records for Incident #16-14. Identified gaps and corrective actions.
3c	Describe how corrective actions are tracked to completion.	Using GAP tracking table			X		Viewed corrective action tracking table (GAP)

Commented [TEAP III45]: TERSP: Team Leaders should be current in all applicable SOGs (e.g. Disciplined Approach, Safe Work Guidelines; bulk liquid transfer, flaring). Each equivalency for response granted must be noted in the individual's training file
Assessor: Review that Team Leaders are current on applicable SOGs, note names of those vetted.

Commented [TEAP III46]: TERSP: Provide copies of exercise document(s), include names of registered Team Leaders and team members, means of containment, material, hands on activity.
Assessor: Review, note elements (e.g. MOC, activity performed, participants).

Commented [TEAP III47]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).
Assessor: If applicable, view and note dates.

Commented [TEAP III48]: TERSP: Provide debrief records of corrective actions required and taken.
Assessor: If applicable, view and note corrective action(s) identified and assigned.

Commented [TEAP III49]: TERSP: Provide documentation.
Assessor: View and note process (item, assignment, due date, status).

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 4.3 – Equipment Maintenance

1	Is a program established for equipment inspection, maintenance and testing?	X		Monthly and documented	X		Viewed Outlook Calendar that contains equipment maintenance dates Verbal Confirmation: Implement a new equipment maintenance tracking system be end of 2017
2	Are records kept of inspection, testing and maintenance for at least three years for:						
2a	TEAP III TERSP Essential and Specialty Equipment List, where applicable?	X		Polypropylene pneumatic pump, acid hose and confined space rescue equipment and 15K HP water pumps for clean	X		Viewed hose testing document for Unit #50 date 2014-10-08 and 2016-03-01 Viewed Air Monitor inspection checklist
2b	Transportation equipment?	X		Dry Power Vactor. 8500 gal rear door vacuum tanker	X		Viewed service and maintenance records for vehicle #41

Commented [TEAP III50]: TERSP: Show evidence of an equipment testing and maintenance program that is in compliance with manufacturer recommendations or regulatory requirements. Assessor: View program, note elements (e.g. equipment listing, inspection detail, frequency, e-system or paper-based).

Commented [TEAP III51]: TERSP: Maintain test, inspection and maintenance records that are relevant to materials on the *TEAP III TERSP Standard Essential and Specialty Equipment List*; (e.g. SCBA, Level A suits, transfer hoses, power generators, pumps, instrumentation, gas detector and calibration, gaskets). Assessor: Review records, note items and frequencies (e.g. suit tests, hose test, generator inspection/test, gas detectors).

Commented [TEAP III52]: TERSP: Maintain test, inspection and maintenance records for vehicles. Assessor: View, note motor vehicle safety certificates on or in vehicles, by identification number.

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 5 – Hazardous Waste and Hazardous Recyclable Materials

1	Does the TERSP have a permit or certificate to:					
1a	Transport hazardous waste and/or hazardous recyclable materials?	X		Permit A800588	X	Viewed permit A800588 issued 2004-08-30
1b	Receive to dispose or recycle hazardous waste and/or hazardous recyclable materials?	X		Permit A022108	X	Viewed permit A022108 issued 2008-10-27
2	Are any of the above performed by a sub-contractor?		X		---	---

Commented [TEAP III53]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Commented [TEAP III54]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Commented [TEAP III55]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials for sub-contractor(s).
Assessor: View, note permit/certificate number(s) and expiry date (where applicable).

Transportation Emergency Response Service Provider (TERSP) Optional Information

Part 6 – Marine Chemical Emergency Response *(optional and not part of TERSP Standard Assessment)*

Note: This section should be completed by those TERSPs that provide or wish to provide emergency response services in the marine mode specifically to vessels carrying or using hazardous materials (hazardous and noxious substances or "HNS"). Such response may be provided to bulk vessels, container vessels, barges, ferries, etc. while in berth, alongside, at sea or in transit.

		Yes	No	TERSP Comment
1	Does your company provide emergency response to marine HNS incidents in:			
1a	Deep sea operations?		X	
1b	Coastal operations?	X		Will assist ECRC, shoreline capabilities
1c	In port or while loading or unloading?		X	
2	What marine geographic areas do you cover?		X	
3	Do you have specialized documented procedures for marine HNS emergency response?		X	
4	Do you have boat(s) or other means for accessing vessels not at berth?	X		Small aluminum row boat

Commented [TEAP III56]: TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section.
Assessor: Do not check or question any information provided here.

Transportation Emergency Response Service Provider (TERSP) Optional Information

Part 7 – Community Involvement and Sustainability *(optional and not part of TERSP Assessment)*

		Yes	No	TERSP Comment
1	Who in your company has attended TEAP III Transportation Emergency Response Service Provider Standard training?			
2a	Do you participate in TRANSCAER® outreach events?		X	
2b	If yes, how? Provide list of dates and activities for the past two years.			
3a	Do you belong and participate in a trade association such as CERCA, CIAC, CACD, RAC and/or other (describe other)?	X		CERCA
3b	If yes, describe your involvement.			
4a	Do you belong or contribute to a local community enhancement program?	X		
4b	If yes, describe your involvement. NOTE: Do not include donations to local hockey team-sweater purchase fund or the like.			

Commented [TEAP III57]: TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section.
Assessor: Do not check or question any information provided here.

Commented [TEAP III58]: TERSP: Identify by name (e.g. L. Laferriere) those who have attended.

Transportation Emergency Response Service Provider (TERSPP) Optional Information

5a	Do you have an environmental management system in place such as ISO 14001?	X		
5b	If yes, describe.			
6a	Do you have a "green initiative" in place?	X		
6b	If so, describe. Examples are vehicle emissions reduction, idling program, office paper recycling, controlling ER activity emissions such as dry connects, purge techniques, controlling run off...			

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only)

Material		Response		Exercise		Assessor Comment	
TDG Class	Shipping Name and UN Number	Date of last response (yyyy-mm-dd)	Registered Team Leader, last response (J. Doe)	Date (yyyy-mm-dd)	Registered Team Leader(s) (J. Doe)	Activity performed during exercise or response	Documentation viewed?
1							
2.1							
2.2							
2.3							
3	UN1202 Diesel fuel	2015-10-22	J. Bright			Ruptured locomotive fuel tank. Assessed area placed booms down to contain fuel discharge. Transferred fuel to vacuum truck. Using absorbed cleaned spilled fuel contained remedial residuals for T&D.	Viewed Emergency Activation Kit #15-01, dated 2015-10-22
4.1							
4.2							
4.3							
5.1	UN2014 Hydrogen peroxide	2016-05-25	J. Conner			Assessed site; preformed work under air; up righted drums; cleaned and contained spill; transported waste of site.	
5.2							
6.1							
6.2							
7							
8	UN1760 (initially 93 % sulfuric acid)	2016-04-19	J. Bright, J. Conner			Requested to respond to a 93% sulfuric spill into a dyked/berm/slump. Assess the area, in worked preformed in Confined Space with Rescue team. Using clean and dry, transferred material to Totes. area was water washed, Material was transported to licensed TSDF for disposal	Viewed Emergency Activation Kit #16-09, dated 2016-04-19
9							
Other	Non TDG Reg	2016-05-26	J. Conner			Assessed the area, contained the	Viewed Emergency Activation Kit #16-17,

Commented [TEAP III60]: TERSP: Enter previous year data; an actual response that has been documented and debriefed could fulfil the exercise requirement. Remediation work does not qualify. Assessor: Review and verify reports, note titles and activities.

Commented [TEAP III59]: TERSP: Identify the means of containment and activities performed during the response or exercise with product or simulated products (e.g. Tank car plugging, drum over pack, tank truck transfer, cylinder capping, flaring/venting).

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only)

						contaminated water and or soil, remediated scene	dated 2016-05-26
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Table data entered (yyyy-mm-dd) 2016-05-30