

TEAP III TERSP Standard Assessment

Summary

TERSP company assessed:	GFL Environmental Inc.
TERSP location:	100 Cory Rd. Saskatoon, SK S7K 8B7
TERSP location's area of coverage:	Saskatchewan
Date (yyyy-mm-dd) assessed:	2017-05-17
Assessors:	Team Leader: Randy Mak, Hydrocarbons Senior Operations Technician, Dow Chemical Canada Assessor: Stephane Johnson, Response Centre Manager, ECRC-SIMEC / CFA Assessor: Jeff Bowes, Emergency Response Specialist, Shell Americas Assessor: Lee Hamilton, Loading/ER Supervisor, ERCO Worldwide Assessor in Training: Joe Caponio, Manager, Transportation Services, ERCO Worldwide
TERSP Representatives:	Shaune Zeleny: Regional Manager Specialized Services and Emergency Response Brian Hillier: National Director, Environmental Compliance, Health and Safety
Opportunities for improvement:	SOG's competencies will be included in the EH&S revision process
Best practices for sharing:	SOG's have an expiry date for revisions.
Recommendation for registration:	Approved by TEAP III Editorial Board: 2017-06-19 Next location assessment due: 2019-05

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Capability Chart

Contact Details	TDG Class	Mode of Transport			Means of Containment	Stabilization ¹ (X, S, O, SO)	Mitigation ² (X, S, O, SO)	Remarks and Examples	
		M	RR	R					
Company name: GFL Environmental Inc. Address: P.O. Box 25055 (100 Cory Rd.) Saskatoon, SK S7K 8B7 Office <ul style="list-style-type: none"> • Telephone: 306.244.9500 • FAX: 306.244.9501 • Website: www.gflenv.com 24-hour Activation <ul style="list-style-type: none"> • Telephone: 1.844.SK.SPILL • Contact Position: Team Leader Regional coverage from this location: Saskatchewan Is coverage outside this region available via this location? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date: 2017-02-17 By Location Leader (name): Shaune Zeleny Position: Regional Manager, Specialized Services and Emergency Response	1								
	2.1								
	2.2								
	2.3			X	X	T/T, T/C, c, SC, LC	X	X	Anhydrous Ammonia
	3			X	X	T/T, T/C, SC, LC, IM	X	X	Gasoline, Crude Oil, etc.
	4.1			X	X	T/T, T/C, SC, LC, IM	X	X	Molten Sulphur
	4.2			X	X	T/T, T/C, SC, LC, IM	X	X	Sodium Hydrosulphide
	4.3			X	X	T/T, T/C, SC, LC, IM	X	X	Yellow Phosphorus
	5.1			X	X	T/T, T/C, SC, LC, IM	X	X	Hydrogen Peroxide
	5.2			X	X	T/T, T/C, SC, LC, IM	X	X	Encountered internally in waste streams
	6.1			X	X	T/T, T/C, SC, LC, IM	X	X	Sodium Cyanide
	6.2								
	7			X	X	T/T, T/C, SC, LC, IM	X	X	Uranium Oxide (Yellow Cake only)
	8			X	X	T/T, T/C, SC, LC, IM	X	X	Hydrochloric Acid, Sulphuric Acid, Sodium Hydroxide
9			X	X	T/T, T/C, SC, LC, IM	X	X	Waste Materials, PCB's	
Other			X	X	T/T, T/C, SC, LC, IM	X	X	Glycol, Other non-regulated	

Commented [TEAP III1]: TERSP: The possible abbreviations are: T/T = tank truck; T/C = tank car; c = cylinders, all sizes; SC = small means of containment < 450 litres; LC = large means of containment > 450 litres; IM = intermodal.

Commented [TEAP III2]: TERSP: Provide examples by UN number or shipping name.

Commented [TEAP III3]: TERSP: Within 6 hour travel time by road averaging 65 km/h.

Commented [TEAP III4]: TERSP: Means via TERSP(s) from other location(s).

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E-mail: szeleny@gflenv.com

LEGEND:

M - Marine; RR - Railway; R - Road; X - Performs operation in house; S - Sub-contracted; O - Resources from outside area of coverage; SO -Sub-contracted resources from outside area of coverage.

1. **Stabilization** includes operational activities directed towards ensuring the incident will not escalate by being able to detect, assess, stop and contain chemical leaks or spills (or potentials thereof) caused by a transportation incident involving dangerous or other goods.

2. **Mitigation** includes operational activities directed towards assessment and initial product recovery by means of product displacement. Product displacement includes, but is not limited to, neutralization, de-activation, repackaging or over packing, flaring or depressurization.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 1 – Management

1	Is there a statement of the TERSP's commitment addressing health, safety, and environment?	X		GFL Environmental Inc. safety policy is outlined in the Corporate Health & Safety manual that all employees receive. It is also posted on the GFL main webpage for viewing	X		Viewed the Health and Safety Policy Statement dated 2017-01-26
2	Has responsibility for the management and updating of the <i>TEAP III TERSP Standard Assessment (Capability Chart, TERSP comment and Emergency Response or Exercise Table)</i> been assigned and documented?	X		The responsibility has been to the assigned to the Manager of Emergency Response Services as listed in Section 13.6.1. of ERTOG 1.0	X		Viewed the ERTOG 13.6.1 Transportation Emergency Assistance Plan dated 2017-05-17
3	Has the <i>TEAP III TERSP Standard Annual Update</i> been completed and submitted?	X		Completed and submitted in 2015	X		Viewed the Annual Updated dated 2016-10-26
4	Have you identified all legal requirements pertaining to your transportation emergency response business? For example: TDG, WHMIS, CSA, manufacturers' recommendations,...	X		GFL has certificates of Insurance, WCB, TDG, WHMIS, etc. available to review upon request	X		Viewed the WCB insurance certificate dated 2017-01 Viewed the CVOR #0013774 dated 2017-04-30
5	Minimum insurance requirements:						
5a	Is the company in good standing with relevant federal, provincial, territorial workers' compensation authority?	X		SK, AB & MB	X		Viewed the insurance certificate dated 2017-03-28
5b	Public Liability and Property Damage, \$5 million?	X		A copy is available for viewing upon request	X		Viewed the insurance certificate dated 2017-03-28

Commented [TEAP III5]: TERSP: Provide proof of a full and positive statement of commitment to addressing issues of health, safety, and the environment.
Assessor: View policy statement and note date of issue and if signature is current.

Commented [TEAP III6]: TERSP: The individual with responsibility to manage and update the *TEAP III TERSP Standard Assessment* must be identified and available.
Assessor: View, note the document title.

Commented [TEAP III7]: TERSP: Complete the *TEAP III TERSP Standard Annual Update* (Capability Chart, Emergency Response and Exercise Table, and Change of Resources) and submit annually during non-assessment year to TEAP III (Director, Technical and Sustainable Logistics, CIAC, 805 – 350 Sparks Street, Ottawa, K1R 7S8).
Assessor: Review the *TEAP III TERSP Standard Annual Update* and note the date?

Commented [TEAP III8]: TERSP: Legal requirements means: TDG and referenced requirements under CSA (e.g. pressure hose test), CGSB (e.g. tank standards and certification) and so on; WHMIS; federal and provincial workplace labour codes; and commercial vehicle standards under National Safety Code or equivalent such as CVOR, SAAQ, etc., as well as equipment manufacturer's test and maintenance requirements.
Assessor: View, note document titles that support legal compliances.

Commented [TEAP III9]: TERSP: Obtain current certificate from relevant workers compensation authorities (not to exceed 12 months).
Assessor: View certificate and record date (check for expiration date).

Commented [TEAP III10]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: View certificate(s) and record date(s).

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
5c Environmental, \$5 million?	X		A copy is available for viewing upon request	X		Viewed the insurance certificate dated 2017-03-28
6 Is there a management system in place to notify affected clients of any change in capability and/or capacity?	X		Verification every 2 years or notification to client at time of change. Responsibility of Emergency Response Manager	X		Viewed ERTOG 3.2.12 Document Management and Customer Correspondence Policy dated 2017-05-17
7 If your company has previously had a TEAP III TERSP Standard Assessment, was the Draft Report retained and produced for this assessment?	X		Copy saved for reference in GFL online database and available upon request	X		Viewed the draft copy dated 2015-04-16

Commented [TEAP III11]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: Verify certificate(s) and record date(s).

Commented [TEAP III12]: TERSP: Provide copies of submissions to affected clients prior to changes significant enough that capability and/or capacity to execute the planned response is questionable. For example, changes to: *Capability Chart*, management, activation telephone number, geographic coverage, essential or speciality or unique equipment, number of registered responders, written agreements with other TERSPs...
Assessor: If applicable, view and note date(s) of submission(s).

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	Yes	No		Yes	No	

Part 2 – Activation and Response

1a	Is there a 24-hour emergency response activation telephone number?	X		1.844.SK.SPILL (Toll-Free U.S./Can.) (which is forwarded to a call centre after hours or during a power failure)	X		Tested on 2017-05-16 at 21:57. Answering service recorded caller's name, call back number, location, and company. Patched to the on call Team Leader, then to second on call; elapsed time 2 minutes and 30 seconds.
1b	Is there another 24-hour telephone number that can be used to activate a response?	X		1.866.417.2797 1.306.244.9500	---	---	
2	Is there a documented activation protocol (flowchart or other) for coordinators and response personnel in the event of an emergency?	X		GFL On Call Policy, Procedures & Activation ERTOG 3.1	X		Viewed the ER Rotation document from the ERTOG 3.1 dated 2017-05-17
3	Does the TERSP use a form to record incident information?	X		Emergency Response Activation Questionnaire as listed in ERTOG 3.1	X		Viewed Emergency Services Activation & Agreement document dated 2017-01-10
4	Which methods are used to access a current MSDS on a 24-hour basis:						
4a	Paper copy?		X		---	---	
4b	CANUTEC?	X		Can be faxed to office or emailed to office and response unit	X		Viewed Team Leader's cell phone contact list with Canutec.

Commented [TEAP III13]: TERSP: State if there is a primary activation telephone number.
Assessor: Assessor will run a check on primary activation telephone number without prior warning. Assessor will record time of activation call and time of call back.

Commented [TEAP III14]: TERSP: State if there is a secondary number to the primary activation telephone number. For example: An office telephone number, telephone number with area code, two activation telephone numbers but at different locations and so on?
Assessor: There is no need to check or test the alternative telephone number.

Commented [TEAP III15]: TERSP: Document alerting process to activate response, ensure this is communicated to clients.
Assessor: View protocol (may include a call down list, flowchart, contact list), note title and date.

Commented [TEAP III16]: TERSP: Provide a copy of the basic form or checklist used to record details of each call received.
Assessor: View, note document title and last revision dates.

Commented [TEAP III17]: TERSP: You must have the ability to readily obtain a current MSDS for a material identified on your *Capability Chart*.
Assessor: View current MSDS selected from the *Remarks and Examples* column of the *Capability Chart*. Note method(s) demonstrated.

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	Yes	No		Yes	No		
4c	Shipper/manufacturer?	X		Can be faxed to office or emailed to office and response unit	X		SDS requested at time of call
4d	CCOHS?	X		On Line Reference	X		Viewed GFL EHS app viewed on Team Leader's cell phone. Viewed Hydrogen Peroxide MSDS dated 2017-05-12
4e	Internet (state method and web sites)?	X		Can be faxed to office or emailed to office and response unit	---	---	
4f	Internal CD database?	X		CDs & Hard Copy on File	---	---	
4g	Other (state method)?	X		GFL Environmental Safety App for Android & iPhone (New 2016)	X		Viewed GFL EHS app viewed on Team Leader's cell phone. Viewed Hydrogen Peroxide MSDS dated 2017-05-12
5	Are there Standard Operating Guidelines for dealing with response to all products/classes/means of containment identified in the Capability Chart?	X		GFL has a comprehensive list of Standard Operating Guidelines (SOG) and Safe Work Practices	X		Viewed SOG-ER-0083 in ERTOG for Anhydrous Ammonia dated 2017-03-06 Reviewed Grounding and Bonding SOG-ER-0013 dated 2017-03-06
6	Are response activities for incidents documented?	X		All responses are documented and assigned a spill number for reference and tracking	X		Viewed gasoline spill file #002-2017 dated 2017-01-30
7	What is the target mobilization time from receiving an initial activation call to rolling with response team and equipment for incidents requiring immediate response:						
7a	During regular business hours?	< 60 Min		Regular Business Hours 0800-1700 (Monday to Friday)	X		Viewed gasoline spill file #002-2017 dated 2017-01-30, response time 30 minutes; 1 TL

Commented [TEAP III18]: TERSP: SOGs include pre-trip checklist, site safety plan, situation analysis, reconnaissance, damage assessment, static electricity control, transfer of pressure and low pressure commodities, flaring, disposal, decontamination, etc. List sources (e.g. ERG, AAR Guide, WISER, Disciplined Approach.) Assessor: View, note titles of SOG's.

Commented [TEAP III19]: TERSP: Provide copies of incident(s) document(s) for TEAP III participants, include registered Team Leaders and team members. Assessor: Review, note registered Team Leader(s) and team member(s), use of activation call report, response report, work order, job reports, photographs...

Commented [TEAP III20]: TERSP: Identify regular hours of business (e.g. 09h00 to 17h00) Assessor: View, note date(s), time(s) to scene(s) and size of team(s) deployed.

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	Yes	No		Yes	No	
						and 4 team members responded.
7b		< 120 Min	Outside of regular business hours listed above.	X		Viewed file #029-2016 response time 25 minutes, dated 2016-06-21; 1 TL and 2 team members responded.
8	Evaluation and debrief of responses:					
8a	How do you choose which responses to debrief?	All incidents are debriefed as part of ERTOG and Emergency Response Management Workbooks		X		Viewed gasoline spill file #002-2017 dated 2017-01-30
8b	Does the debrief identify gaps and corrective actions?	X	All gaps and corrective actions are discussed and documented on the incident debrief form	X		Viewed gasoline spill file #002-2017 dated 2017-01-30
8c	Describe how corrective actions are tracked to completion.	Corrective actions are assigned as action items and completed upon Manager review. Corrective actions are documented and saved with spill files		X		Viewed ER Incident Debrief Logs dated 2017
9	Is the TEAP III TERSP Standard Performance Feedback submitted to TEAP III?		X Submitted as required	---	---	
10	If you are listed in a client's ERAP, do you have a copy of the client's ERAP?	X	Anhydrous Ammonia	X		Viewed client ERAP dated 2015-04-13
11	How do you track updates of your client's ERAP?	Updated annually during agreement preparation		X		Viewed annual agreement dated 2017-01-19
12	If you are listed in another TERSP client's ERAP, do you have a copy of	X	Hard copies, Digital copies and/or CD's	X		Viewed client agreement dated 2016-10-10

Commented [TEAP III21]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).
Assessor: If applicable, view and note dates.

Commented [TEAP III22]: TERSP: Provide debrief records of corrective actions required and taken.
Assessor: If applicable, view and note corrective action(s) identified and assigned.

Commented [TEAP III23]: TERSP: Provide documentation.
Assessor: View and note process (item, assignment, due date, status)

Commented [TEAP III24]: TERSP: State how many have been submitted.
Assessor: If applicable, view and note submission date(s).

Commented [TEAP III25]: TERSP: Must have a copy of each client's ERAP. If does not apply, indicate NA.
Assessor: If applicable, view and note ERAP(s) approval date(s).

Commented [TEAP III26]: TERSP: Must have a copy of each ERAP for which they have an agreement to respond on behalf of another TERSP. If does not apply, indicate NA.
Assessor: If applicable, view and note ERAP(s) approval date(s).

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
that client's ERAP?						

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	Yes	No		Yes	No	

Part 3.1 – Resources: Contact list, third party resources and mutual aid

1	Are current contact lists available for:					
1a	Response coordinators?	X		GFL has a complete listing of contacts in the On-Call Policy Procedures Section of ERTOG 3.1	X	Viewed the Activation Schedule dated 2017-05-12
1b	Team Leaders and team members?	X		GFL has a complete listing of contacts in the On-Call Policy Procedures Section of ERTOG 3.1	X	Viewed the Activation Schedule dated 2017-05-12
1c	Clients?	X		Ref. GFL client database	X	Viewed client files in GFL database
1d	Government agencies?	X		Resource directory	X	Viewed contact phone number on Team Lead's cell phone
2	Has a list of equipment resource services (e.g. vacuum trucks, heavy moving equipment) in TERSP response area been developed?	X		A complete list of Vendors are available in the GFL Electronic Management System (EMS) and resource directory	X	Viewed Resource Directory 2017-02-24
3a	Describe any personnel or unique equipment outsourced?	X		Cranes, Hot Oilers and Nitrogen Trucks, Shale Bins	X	Viewed Resource Directory 2017-02-24
3b	If yes, does a written agreement exist:	X		Shale Bin supplier (Pre-established accounts)	X	Viewed Surface Rental Agreement with service provider dated 2017-04-10
4	Are written agreements established with other TERSPs for:					

Commented [TEAP III27]: TERSP: Provide copies of contact lists that include access telephone numbers (including consideration of off-hours, weekends and vacations); designates should also be listed. List must be dated. Describe the system in place to ensure that the contact lists are maintained current.
Assessor: View, note last revision date and document title and location.

Commented [TEAP III28]: TERSP: Provide list of equipment resource support services.
Assessor: View, note last revision date.

Commented [TEAP III29]: TERSP: Provide a list of personnel or unique equipment for materials not listed in the *TEAP III TERSP Standard Essential and Specialty Equipment List*. For example, do you outsource for 150 lb cylinder coffin?
Assessor: View, note last revision date.

Commented [TEAP III30]: TERSP: If yes, provide the access protocol and agreement.
Assessor: View, note agreement date.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment	
	Yes	No		Yes	No		
4a	Coverage in your region?	X		Agreements Exist for use when required	X		Viewed Reciprocal Services Contract dated 2015-11-24
4b	Coverage outside your region?		X		---	---	
4c	You to support them in your region?	X		Agreements exist for use when required	X		Viewed signed agreement Emergency Services Activation & Activation document dated 2016-09-16
5	Are these other TERSPs registered with TEAP III for:						
5a	Coverage in your region?		X		---	---	
5b	Coverage outside your region?	X		Use TEAP III verified contractors as per the website	---	---	
5c	You to support them in your region?	X		Agreements exist for use when required	X		Comment: use TEAP III verified contractors as per the website

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.2 – Resources, Equipment and Materials

1	Is there equipment for communications between:						
1a	The Home Coordinator and the incident scene?	X		Company Issued Smart Phones, Laptops, Truck Mounted Radios	X		Viewed truck mounted radios
1b	Personnel at the incident scene?	X		Smart Phones, Hand Held Radio's, Laptops, Truck Mounted Radio's	X		Viewed truck mounted radios
2	Does the company meet the requirements of the <i>TEAP III TERSP Standard Essential and Specialty Equipment List</i> for:						
2a	Essential Equipment items at the location?	X		All essential equipment is stored and is operationally ready	X		Viewed the equipment that meets the Essential Equipment List
2b	Specialty Equipment items at the location?	X		All specialty equipment is stored and is operationally ready	X		Viewed the equipment that meets the Essential Equipment List
3	Does the list include equipment required to respond to all chemicals, modes of transport and means of containment identified in the Capability Chart?	X		Comprehensive list of equipment immediately available ensuring operational readiness with resources available for sub-contract	X		Viewed the equipment that meets the Capability Chart
4	Are programs in place for ensuring equipment meets applicable Canadian certification and registration requirements	X		Meets CSA B620 (TC-350) standards for vessels in fuel services. Units also meet SGI safety requirements	X		Viewed Vehicle Standards and Inspection document dated 2017-03-21

Commented [TEAP III31]: TERSP: Identify equipment and quantities available. Consider cell phones, satellite phones, intrinsically safe radios, portable radios...
Assessor: View, describe equipment and quantity viewed.

Commented [TEAP III32]: TERSP: All *Essential Equipment* must be at the location.
Assessor: View, note that all *Essential Equipment* is at the location.

Commented [TEAP III33]: TERSP: All claimed *Specialty Equipment* must be at the location.
Assessor: View, note that all claimed *Specialty Equipment* is at the location.

Commented [TEAP III34]: TERSP: Ensure you have equipment for all materials, modes of transport and means of containment for which you provide response.
Assessor: Select a few *Capability Chart* materials, view and note associated equipment.

Commented [TEAP III35]: TERSP: Examples are CSA; Transport Canada; provincial transportation, and so on. Provide records of approvals.
Assessor: View, note items and associated approval records and dates.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.3 – Resources, Personnel

1	How many response personnel are trained to the <i>TEAP III TERSP Standard Training Matrix</i>:					
1a	TEAP III registered Team Leaders?	3	S. Zeleny, R. Poppl, R. Enns	X		Viewed training records for R. Enns, R. Poppl
1b	TEAP III registered team members?	8	J. Buziak, J. Poppl, R. Riviere, V. Hortness, D. Hartz, T. Gore, T. Gosselin, N. Halliday	X		Viewed training records for R. Riviere, T. Gosselin
1c	Other Team Leaders?	1	J. Kraft	---	---	
1d	Other team members?	24	Complete listing of Team Members in the On-Call Policy Procedures Section of ERTOG 3.1	---	---	
2	Is there a fit for duty program?	X	GFL Fit For Duty Policy as outlined in the GFL Corporate Health & Safety Manual & the On-Call Policy Procedures Section of ERTOG 3.1.2	X		Viewed ERTOG 3.1.2 Expectations dated 2017-03-10
3	Is there post-incident stress management program?	X	GFL Incident Stress Management as outlined in the GFL Corporate Health & Safety Manual	X		Viewed Exposure (Unusual Circumstances) 3.40.3 in the Health and Safety Manual dated 2015-04

Commented [TEAP III36]: TERSP: A TEAP III registered Team Leader must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere)
 Assessor: Review individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Commented [TEAP III37]: TERSP: A TEAP III registered team member must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere).
 Assessor: Review individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Commented [TEAP III38]: TERSP: Describe the elements of your fit for duty program and frequency of re-assessments.
 Assessor: View program documentation, note document titles.

Commented [TEAP III39]: TERSP: Describe the elements of your post-incident stress management program.
 Assessor: View program documentation, note document titles.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 4.1 – Preparedness, Training

1	Is the training program established in accordance with the <i>TEAP III TERSP Standard Training Matrix</i> ?	X		GFL's training program meets all requirements for the Training Matrix. Training is performed in-house and externally every 6-12 months	X		Viewed the GFL Online Training portal, ER specific training matrix
2	Is training conducted using specialty equipment?	X		GFL personnel train on specialty equipment 1 to 2 times per year	X		Viewed ER Awareness for NH3 training dated 2017-04-18 Viewed Installation of Chlorine A,B,C Kits dated 2016-02-09
3	Is the training content documented for each module?	X		All training is followed up with a debrief and documented for future reference	X		Viewed ER Awareness for NH3 training module dated 2017-04-18
4	Are training records maintained for Team Leaders and team members for a minimum of three years?	X		Training records are stored online, in the GFL Safety Sync Training Portal (Training Matrix)	X		Viewed the GFL Online Training portal, ER specific training matrix
5	If you respond to railway mode:						
5a	Is a railway dangerous goods response training course part of your training matrix?	X		RAC Week & Tank Car Specialist	X		Viewed GFL Training matrix
5b	If yes, which TEAP III registered Team Leaders and team members have attended training?			S. Zeleny, J. Buziak, R. Enns, J. Kraft, R. Riviere, J. Poppl, R. Poppl, V. Hortness	X		Viewed RAC Week certificates for J. Kraft 2014-10-03, R. Enns 2014-06-20

Commented [TEAP III40]: TERSP: Describe your training program and how it exceeds the *TEAP III TERSP Standard Training Matrix*.
Assessor: Review TERSP's training matrix for enhancements (e.g. C Kit training, inhibitor injection, flaring...)

Commented [TEAP III41]: TERSP: Provide evidence of training on specialty equipment (e.g. SOG, PPE, detection equipment).
Assessor: Review two records, note subject areas (e.g. application of C Kit while wearing a Level A suit, simulated corrosive liquid tank truck transfer, LPG flaring).

Commented [TEAP III42]: TERSP: Provide documentation of training modules (objectives, course content, required resources, competency). Proof via external training certificates must be accompanied by course content.
Assessor: Review two internal training modules, note titles and list contents; review two external training certificates, note titles and source (e.g. RAC, AAR, Honeywell).

Commented [TEAP III43]: TERSP: Provide evidence of railway ER training (e.g. RAC, ERTC, JIBC, CN, CP Rail).
Assessor: Review, note titles and source.

Commented [TEAP III44]: TERSP: List names of those who have attended training.
Assessor: Review two records; note names, course titles and source (e.g. L. Laferriere, Tank Car Specialist, ERTC).

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	Yes	No		Yes	No	

Part 4.2 – Preparedness, Exercises

1	Have Team Leaders demonstrated competency for each SOG through training or equivalency granted for a response?	X		Demonstrated through training and/or responses. Documented in spill files, incident logs, and training files	X		Verbal confirmation: SOG's competencies will be included in the EH&S revision process 2017-12-31
2	Are exercise activities documented?	X		All exercises are documented and used as benchmark for future training	X		Viewed the NH3 exercise dated 2017-04-19
3	Evaluation and debrief of exercises:						
3a	How do you choose which exercises to debrief?			GFL internal training is debriefed. GFL also utilizes incidents as a means of continuous training in which are debriefed	X		Viewed diesel fuel transfer exercise dated 2016-10-13
3b	Does the debrief identify gaps and corrective actions?	X		Corrective actions suggested by team	X		Viewed ER Incident Debrief Logs dated 2016
3c	Describe how corrective actions are tracked to completion.			Corrective actions are documented and assigned as an action item to be completed Department Manager files on completion	X		Viewed ER Incident Debrief Logs dated 2016

Commented [TEAP III45]: TERSP: Team Leaders should be current in all applicable SOGs (e.g. Disciplined Approach, Safe Work Guidelines; bulk liquid transfer, flaring). Each equivalency for response granted must be noted in the individual's training file
Assessor: Review that Team Leaders are current on applicable SOGs, note names of those vetted.

Commented [TEAP III46]: TERSP: Provide copies of exercise document(s), include names of registered Team Leaders and team members, means of containment, material, hands on activity.
Assessor: Review, note elements (e.g. MOC, activity performed, participants).

Commented [TEAP III47]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).
Assessor: If applicable, view and note dates.

Commented [TEAP III48]: TERSP: Provide debrief records of corrective actions required and taken.
Assessor: If applicable, view and note corrective action(s) identified and assigned.

Commented [TEAP III49]: TERSP: Provide documentation.
Assessor: View and note process (item, assignment, due date, status).

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 4.3 – Equipment Maintenance

1	Is a program established for equipment inspection, maintenance and testing?	X		All equipment is stored in the GFL database with notifications and reminders for testing, maintenance and inspection	X		Viewed 9.2.3 Vehicle/Equipment Inspections in the Corporate Safety Manual
2	Are records kept of inspection, testing and maintenance for at least three years for:						
2a	TEAP III TERSP Essential and Specialty Equipment List, where applicable?	X		All inspection, testing and maintenance of equipment are recorded and stored in the GFL database for a minimum of 3 years	X		Viewed hose test certificate dated 2017-01-12 Viewed Level A suit #638180 test dated 2017-01-17
2b	Transportation equipment?	X		All inspection, testing and maintenance of equipment are recorded and stored in the GFL database for a minimum of 3 years. GFL transportation equipment have hard copies of all required permits and licenses on board	X		Viewed Vehicle Standards and Inspection document for SM035 dated 2017-03-21

Commented [TEAP III50]: TERSP: Show evidence of an equipment testing and maintenance program that is in compliance with manufacturer recommendations or regulatory requirements. Assessor: View program, note elements (e.g. equipment listing, inspection detail, frequency, e-system or paper-based).

Commented [TEAP III51]: TERSP: Maintain test, inspection and maintenance records that are relevant to materials on the *TEAP III TERSP Standard Essential and Specialty Equipment List*; (e.g. SCBA, Level A suits, transfer hoses, power generators, pumps, instrumentation, gas detector and calibration, gaskets). Assessor: Review records, note items and frequencies (e.g. suit tests, hose test, generator inspection/test, gas detectors).

Commented [TEAP III52]: TERSP: Maintain test, inspection and maintenance records for vehicles. Assessor: View, note motor vehicle safety certificates on or in vehicles, by identification number.

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 5 – Hazardous Waste and Hazardous Recyclable Materials

1	Does the TERSP have a permit or certificate to:					
1a	Transport hazardous waste and/or hazardous recyclable materials?	X		Permit or certificate no longer required in SK	X	Comment: SK Environment Transportation Policy change
1b	Receive to dispose or recycle hazardous waste and/or hazardous recyclable materials?	X		GFL has a Saskatchewan Ministry of Environment approval to operate	X	Viewed disposal approval P014-032 dated 2017-02-7
2	Are any of the above performed by a sub-contractor?	X		Disposal facilities across Canada are contracted for specialized waste streams	X	Viewed Provincial license WPF 2006-02 dated 2006-09-22

Commented [TEAP III53]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Commented [TEAP III54]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Commented [TEAP III55]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials for sub-contractor(s).
Assessor: View, note permit/certificate number(s) and expiry date (where applicable).

Transportation Emergency Response Service Provider (TERSP) Optional Information

Part 6 – Marine Chemical Emergency Response *(optional and not part of TERSP Standard Assessment)*

Note: This section should be completed by those TERSPs that provide or wish to provide emergency response services in the marine mode specifically to vessels carrying or using hazardous materials (hazardous and noxious substances or "HNS"). Such response may be provided to bulk vessels, container vessels, barges, ferries, etc. while in berth, alongside, at sea or in transit.

		Yes	No	TERSP Comment
1	Does your company provide emergency response to marine HNS incidents in:			
1a	Deep sea operations?		X	
1b	Coastal operations?		X	
1c	In port or while loading or unloading?		X	
2	What marine geographic areas do you cover?	X		Lakes, Rivers, Streams, Sloughs. 6 trained personnel in SCAT
3	Do you have specialized documented procedures for marine HNS emergency response?		X	
4	Do you have boat(s) or other means for accessing vessels not at berth?	X		General purpose boom (20")

Commented [TEAP III56]: TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section.
Assessor: Do not check or question any information provided here.

Transportation Emergency Response Service Provider (TERSP) Optional Information

Part 7 – Community Involvement and Sustainability *(optional and not part of TERSP Assessment)*

		Yes	No	TERSP Comment
1	Who in your company has attended TEAP III Transportation Emergency Response Service Provider Standard training?			S. Zeleny, R. Poppl, R. Enns, J. Buziak, L. Clouatre
2a	Do you participate in TRANSCAER® outreach events?	X		GFL participates in regional events and PRTC meetings
2b	If yes, how? Provide list of dates and activities for the past two years.			November 22, 2016 – Edmonton AB August 10 & 11, 2016 – Saskatoon Regional Event
3a	Do you belong and participate in a trade association such as CERCA, CIAC, RDC, RAC and/or other (describe other)?	X		CERCA, RAC, CIAC, SCSA, etc.
3b	If yes, describe your involvement.			Attend meetings Assist when able with host events
4a	Do you belong or contribute to a local community enhancement program?	X		
4b	If yes, describe your involvement. NOTE: Do not include donations to local hockey team-sweater purchase fund or the like.			<ol style="list-style-type: none"> 1. Participated in the KidSport Corporate Challenge which raised money for Kidsport, a children’s charity which assists children of families facing financial obstacles to participate in community sport programs. 2. Participated in Saskatoon Corporate Challenge <ul style="list-style-type: none"> ○ This event donated money to the Restorative Action Program: community-based initiative which works to help youth develop and practice conflict management, relationship management and leadership skills. ○ We also collected clothing that was donated to Community Living ○ Our team donated blood to the Canadian Blood Services 3. Donated to the AIM (Ability in Me) program that supports children with Down Syndrome and their families. 4. READ Saskatoon Lit Up! Event Sponsorship- organization that promotes literacy.

Commented [TEAP III57]: TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section. Assessor: Do not check or question any information provided here.

Commented [TEAP III58]: TERSP: Identify by name (e.g. L. Laferriere) those who have attended.

Transportation Emergency Response Service Provider (TERSP) Optional Information

		<ul style="list-style-type: none">5. Esterhazy Spray Park Donation6. Participated Esterhazy and District Golf Classic which raised funds for St. Anthony's Building Fund (Hospital and Care Home)7. Ellis Don Golf Tournament in support of Big Brothers Big Sisters8. Donated to Edwards School of Business JDCW Chillin' 4 Charity event that raised funds for Habitat For Humanity9. Donation to Responsible Distribution Canada Education Fund
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Transportation Emergency Response Service Provider (TERSP) Optional Information

5a	Do you have an environmental management system in place such as ISO 14001?		X	
5b	If yes, describe.			
6a	Do you have a "green initiative" in place?	X		
6b	<p>If so, describe.</p> <p>Examples are vehicle emissions reduction, idling program, office paper recycling, controlling ER activity emissions such as dry connects, purge techniques, controlling run off...</p>	<p>Waste Management Practice – Environmental Policy promoting: reuse – select materials and supplies that can be cleaned as opposed to replace (i.e. batteries), wooden pallets, paper products; recycle - paper, cardboard, batteries, fluorescent light tubes used oil etc.; substitution (closing the loop) - purchase products that are less hazardous or contain recycled materials, buy recycled paper, envelopes etc., keep equipment properly maintained to ensure longevity.</p>		

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only)

Material		Response		Exercise			Assessor Comment
TDG Class	Shipping Name and UN Number	Date of last response (yyyy-mm-dd)	Registered Team Leader, last response (J. Doe)	Date (yyyy-mm-dd)	Registered Team Leader(s) (J. Doe)	Activity performed during exercise or response	Documentation viewed?
1							
2.1							
2.2							
2.3	Ammonia, Anhydrous UN 1005	2016-05-11	S. Zeleny			Complete damage assessment and flare NH ₃ T/C's.	
	Ammonia, Anhydrous UN 1005			2016-04-20	S. Zeleny R. Poppl	½ day classroom training, and ½ day Live Product Transfer from T/T to fixed storage tank, nurse tank to T/T, using GFL tools and equipment.	Viewed exercise document dated 2016-04-20
3	Gasoline UN1203	2017-01-30	S. Zeleny			Overtured super B's transporting gasoline. GFL to complete drill & transfer procedure.	Viewed response document #002-2017 dated 2017-01-30
	Diesel Fuel UN1202			2016-10-12	S. Zeleny R. Poppl	Annual verification – transfer of diesel from T/C to T/C.	
4.1							
4.2							
4.3							
5.1	Hydrogen Peroxide UN2014			2016-10-27	S. Zeleny	½ day classroom training, and ½ day live transfer from T/C to T/T. Followed by T/T to T/C.	
5.2							
6.1							
6.2							
7							

Commented [TEAP III60]: TERSP: Enter previous year data; an actual response that has been documented and debriefed could fulfil the exercise requirement. Remediation work does not qualify. Assessor: Review and verify reports, note titles and activities.

Commented [TEAP III59]: TERSP: Identify the means of containment and activities performed during the response or exercise with product or simulated products (e.g. Tank car plugging, drum over pack, tank truck transfer, cylinder capping, flaring/venting).

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only)

8	Sulphuric Acid 98% UN1830	2017-01-11	S. Zeleny			Perform transfer operations from secondary containment to IBC totes, followed by product neutralization and disposal.	Viewed response document #001-2017 dated 2017-01-11
9	Other	2016-12-29	S. Zeleny			Complete damage assessment and perform nitrogen push transfer from T/C to T/C.	

Table data entered: 2017-02-17