

TEAP III TERSP Standard Assessment

Summary

TERSP company assessed:	Environmental Services Inc.
TERSP location:	22153 King & Whittle Rd., RR#3 Tilbury, ON N0P 2L0
TERSP location's area of coverage:	Southwestern Ontario
Date (yyyy-mm-dd) assessed:	2019-01-22
Assessors:	Team Leader – Andy Ash, Director, Dangerous Goods, Railway Association of Canada Assessor – Addison Vickerd, Response Centre Manager, Eastern Canada Response Corporation (ECRC) Assessor – Chris Nicholson, Dangerous Goods Officer, CN Rail
TERSP Representatives:	G. Pete Hennin, Technical Manager, QEH&S Jason Bright, General Manager Mike Campbell, Industrial Services Manager Sean Munn, Operations Manager
Opportunities for improvement:	
Best practices for sharing:	
Recommendation for registration:	Approved by TEAP III Editorial Board: 2019-07-15 Next location assessment due: 2020-11

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Capability Chart

Contact Details	TDG Class	Mode of Transport			Means of Containment	Stabilization ¹ (X, S, O, SO)	Mitigation ² (X, S, O, SO)	Remarks and Examples Examples
		M	R	R				
Company name: Environmental Services Inc. Address: 22153 King & Whittle Rd. RR#3 Tilbury, ON, N0P 2L0 Office • Telephone: 519-682-2903 • FAX: 519-682-0503 • Website: www.usecology.com 24-hour Activation • Telephone: 888-682-2900 or 519-682-2903 • Contact Position: On Call Manager Regional coverage from this location: Southwestern Ontario Is coverage outside this region available via this location? Yes [X] No [] Date: 2018-11-05 By Location Leader (name): G. Pete Hennin Position: Technical Manager/Environmental Health and Safety E-mail: Pete.hennin@usecology.ca	1							
	2.1		X	X	c	X		Assessment and support activities
	2.2		X	X	c	X		Assessment and support activities
	2.3		X	X	c	X		Assessment and support activities
	3	X	X	X	T/T, T/C, SC, LC, IM	X	X	Transfer and shoreline response Anhydrous Ammonia UN1005
	4.1		X	X	T/T, T/C, SC, LC, IM	X	X	UN1993, UN1203, UN1263
	4.2		X	X	T/T, T/C, SC, LC, IM	X	X	Flammable Solids, UN1325
	4.3		X	X	T/T, T/C, SC, LC, IM	X	X, S	Sodium Hydrosulfide, UN 2318
	5.1		X	X	T/T, T/C, SC, LC, IM	X	X, S	Aluminum Phosphide, UN 1397
	5.2		X	X	T/T, T/C, SC, LC, IM	X	X	Oxidizer transfer, UN3139, 3099, 3087
	6.1		X	X	T/T, T/C, SC, LC, IM	X	X	Assessment and support activities
	6.2							Sodium Cyanide, Solution UN1689, Assessment and support activities
	7							
	8	X	X	X	T/T, T/C, SC, LC, IM	X	X, S	Transfer, containment, remediate scene, UN1760, 1759, 3266, 3264
	9	X	X	X	T/T, T/C, SC, LC, IM	X	X, S	Transfer, containment, remediate scene, UN3077, 3082
Other	X	X	X	T/T, T/C, SC, LC, IM	X	X, S	Assessment, transfer, containment, remediate scene	
LEGEND: M - Marine; RR - Railway; R - Road; X - Performs operation in house; S - Sub-contracted; O - Resources from outside area of coverage; SO -Sub-contracted resources from outside area of coverage. 1. Stabilization includes operational activities directed towards ensuring the incident will not escalate by being able to detect, assess, stop and contain chemical leaks or spills (or potentials thereof) caused by a transportation incident involving dangerous or other goods. 2. Mitigation includes operational activities directed towards assessment and initial product recovery by means of product displacement. Product displacement includes, but is not limited to, neutralization, de-activation, repackaging or over packing, flaring or depressurization.								

Commented [TEAP III1]: TERSP: The possible abbreviations are: T/T = tank truck; T/C = tank car; c = cylinders, all sizes; SC = small means of containment < 450 litres; LC = large means of containment > 450 litres; IM = intermodal.

Commented [TEAP III2]: TERSP: Provide examples by UN number or shipping name.

Commented [TEAP III3]: TERSP: Within 6-hour travel time by road averaging 65 km/h.

Commented [TEAP III4]: TERSP: Means via TERSP(s) from other location(s).

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment	
	Yes	No		Yes	No		
Part 1 – Management							
1	Is there a statement of the TERSP's commitment addressing health, safety, and environment?	X		Health, Safety and Environment Policies posted at the entrance of the office.	X		Viewed Document dated 2015-01, signed by current President
2	Has responsibility for the management and updating of the TEAP III TERSP Standard Assessment (Capability Chart, TERSP comment and Emergency Response or Exercise Table) been assigned and documented?	X		G. Pete Hennin and Sean Munn	X		Viewed Emergency Response Assistance Plan dated 2016-10-04
3	Has the TEAP III TERSP Standard Annual Update been completed and submitted?	X			---	---	
4	Have you identified all legal requirements pertaining to your transportation emergency response business? For example: TDG, WHMIS, CSA, manufacturers' recommendations,...	X		WHMIS 2015, CVOR, TDG, MOE Carrier permit (A800588), CSA, TSSA license, Cdn Fuel Driver Certification: renewed TSSA permit expires 04/30/2020	X		Viewed CVOR expires 2019-08-19, and TSSA license expires 2020-04-30
5	Minimum insurance requirements:						
5a	Is the company in good standing with relevant federal, provincial, territorial workers' compensation authority?	X		WSIB	X		Viewed certificate, expires 2019-04
5b	Public Liability and Property Damage, \$5 million?	X		Insurance Certificate	X		Viewed certificate dated 2018-09-27

Commented [TEAP III5]: TERSP: Provide proof of a full and positive statement of commitment to addressing issues of health, safety, and the environment.
Assessor: View policy statement and note date of issue and if signature is current.

Commented [TEAP III6]: TERSP: The individual with responsibility to manage and update the TEAP III TERSP Standard Assessment must be identified and available.
Assessor: View, note the document title.

Commented [TEAP III7]: TERSP: Complete the TEAP III TERSP Standard Annual Update (Capability Chart, Emergency Response and Exercise Table, and Change of Resources) and submit annually during non-assessment year to TEAP III (Director, Technical and Sustainable Logistics, CIAC, 805 – 350 Sparks Street, Ottawa, K1R 7S8).
Assessor: Review the TEAP III TERSP Standard Annual Update and note the date?

Commented [TEAP III8]: TERSP: Legal requirements means: TDG and referenced requirements under CSA (e.g. pressure hose test), CGSB (e.g. tank standards and certification) and so on; WHMIS; federal and provincial workplace labour codes; and commercial vehicle standards under National Safety Code or equivalent such as CVOR, SAAQ, etc., as well as equipment manufacturer's test and maintenance requirements.
Assessor: View, note document titles that support legal compliances.

Commented [TEAP III9]: TERSP: Obtain current certificate from relevant workers compensation authorities (not to exceed 12 months).
Assessor: View certificate and record date (check for expiration date).

Commented [TEAP III10]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: View certificate(s) and record date(s).

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	Yes	No		Yes	No	
5c	Environmental, \$5 million?	X		X		Viewed certificate dated 2018-09-27
6	Is there a management system in place to notify affected clients of any change in capability and/or capacity?	X		X		Viewed job description for General Manager and Project Manager
7	If your company has previously had a TEAP III TERSP Standard Assessment, was the Draft Report retained and produced for this assessment?	X		X		Viewed previous assessment dated 2016-10-05

Commented [TEAP III11]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: Verify certificate(s) and record date(s).

Commented [TEAP III12]: TERSP: Provide copies of submissions to affected clients prior to changes significant enough that capability and/or capacity to execute the planned response is questionable. For example, changes to: *Capability Chart*, management, activation telephone number, geographic coverage, essential or speciality or unique equipment, number of registered responders, written agreements with other TERSPs...
Assessor: If applicable, view and note date(s) of submission(s).

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	Yes	No		Yes	No	

Part 2 – Activation and Response

1a	Is there a 24-hour emergency response activation telephone number?	X		1-888-682-2900 not accessible from the USA	X		Number called at 1837hrs. Spoke to Dispatch manager M. Martin about emergency assistance.
1b	Is there another 24-hour telephone number that can be used to activate a response?	X		1-519-682-2903 After hours answering service	---	---	
2	Is there a documented activation protocol (flowchart or other) for coordinators and response personnel in the event of an emergency?	X		Activation flowchart for normal and after business hours.	X		Viewed flowchart 2012-04-04
3	Does the TERSP use a form to record incident information?	X		Emergency Activation kit containing logs and forms	X		Viewed flowchart 2012-04-04
4	Which methods are used to access a current SDS on a 24-hour basis:						
4a	Paper copy?		X	Electronic forms SDS search	---	---	
4b	CANUTEC?	X		Available depending on bill of lading	---	---	
4c	Shipper/manufacturer?	X		Supplies by shipper/manufacturer	---	---	
4d	Internet (state method and web sites)?	X		Using laptop or smart phone, search internet at time of call if a proper SDS cannot be supplied by client	X		Viewed smart phone app (Wiser, ERG2016)

Commented [TEAP III13]: TERSP: State if there is a primary activation telephone number.

Assessor: Assessor will run a check on primary activation telephone number without prior warning. Assessor will record time of activation call and time of call back.

Commented [TEAP III14]: TERSP: State if there is a secondary number to the primary activation telephone number. For example: An office telephone number, telephone number with area code, two activation telephone numbers but at different locations and so on?

Assessor: There is no need to check or test the alternative telephone number.

Commented [TEAP III15]: TERSP: Document alerting process to activate response, ensure this is communicated to clients.

Assessor: View protocol (may include a call down list, flowchart, contact list), note title and date.

Commented [TEAP III16]: TERSP: Provide a copy of the basic form or checklist used to record details of each call received.

Assessor: View, note document title and last revision dates.

Commented [TEAP III17]: TERSP: You must have the ability to readily obtain a current MSDS for a material identified on your *Capability Chart*.

Assessor: View current MSDS selected from the *Remarks and Examples* column of the *Capability Chart*. Note method(s) demonstrated.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
4e		X		---	---	
5	Are there Standard Operating Guidelines for dealing with response to all products/classes/means of containment identified in the Capability Chart?	X		X		Viewed SOGs for Grounding and Bonding, dated 2010-01, Decontamination, dated 2010-02
6	Are response activities for incidents documented?	X		X		Viewed Emergency Activation Kit for incident dated 2018-09-06.
7	What is the target mobilization time from receiving an initial activation call to rolling with response team and equipment for incidents requiring immediate response:					
7a	During regular business hours?	1 hour	7:00 am to 5:00 pm			Viewed activation report dated 2018-02-27 (0830hrs)
7b	Outside regular business hours?	2 hours	5:00 pm to 7:00 am	X		Viewed activation report dated 2018-09-06 (2100hrs)
8	Evaluation and debrief of responses:					
8a	How do you choose which responses to debrief?	Documented debriefing assessments are based on the complexity of ER (hazardous and or dangerous chemical spills, Confined Space activities, EH&S sensitive assessment) something other than simple absorb, clean and go.		X		Viewed activation/incident reports containing debriefing with company personnel and other TERSPs.
8b	Does the debrief identify gaps and corrective actions?	X		X		Viewed debrief dated 2018-02-27 (corrective action – for traffic)
8c	Describe how corrective actions are tracked to completion.	Debriefing GAPS are tracked through the use of a spreadsheet titled “GAP Closure Tracking” sheet.		X		Viewed GAP Closure Tracking document dated 2016-09-15

Commented [TEAP III18]: TERSP: SOGs include pre-trip checklist, site safety plan, situation analysis, reconnaissance, damage assessment, static electricity control, transfer of pressure and low pressure commodities, flaring, disposal, decontamination, etc. List sources (e.g. ERG, AAR Guide, WISER, Disciplined Approach.) Assessor: View, note titles of SOG's.

Commented [TEAP III19]: TERSP: Provide copies of incident(s) document(s) for TEAP III participants, include registered Team Leaders and team members. Assessor: Review, note registered Team Leader(s) and team member(s), use of activation call report, response report, work order, job reports, photographs...

Commented [TEAP III20]: TERSP: Identify regular hours of business (e.g. 09h00 to 17h00) Assessor: View, note date(s), time(s) to scene(s) and size of team(s) deployed.

Commented [TEAP III21]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP). Assessor: If applicable, view and note dates.

Commented [TEAP III22]: TERSP: Provide debrief records of corrective actions required and taken. Assessor: If applicable, view and note corrective action(s) identified and assigned.

Commented [TEAP III23]: TERSP: Provide documentation. Assessor: View and note process (item, assignment, due date, status)

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	Yes	No		Yes	No				
9	If you are listed in a client's ERAP, do you have a copy of the client's ERAP?			X					
10	How do you track updates of your client's ERAP?		We are listed as mutual service providers and the primary provide sends us the annual updates						
11	If you are listed in another TERSP client's ERAP, do you have a copy of that client's ERAP?		X		On file	X			Viewed ERAP dated 2018-08-28

Commented [TEAP III24]: TERSP: Must have a copy of each client's ERAP. If does not apply, indicate NA.
Assessor: If applicable, view and note ERAP(s) approval date(s).

Commented [TEAP III25]: TERSP: Must have a copy of each ERAP for which they have an agreement to respond on behalf of another TERSP. If does not apply, indicate NA.
Assessor: If applicable, view and note ERAP(s) approval date(s).

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	Yes	No		Yes	No	

Part 3.1 – Resources: Contact list, third party resources and mutual aid

1	Are current contact lists available for:					
1a	Response coordinators?	X		Phone list	X	Viewed activation list dated 2019-01-17
1b	Team Leaders and team members?	X		Phone list	X	Viewed activation list dated 2019-01-17
1c	Clients?		X		---	---
1d	Government agencies?	X		Phone list	X	Viewed activation list dated 2019-01-17
2	Has a list of equipment resource services (e.g. vacuum trucks, heavy moving equipment) in TERSP response area been developed?	X		Equipment listing and ER pricing Matrix	X	Viewed activation kit for resources dated 2019-01-17
3a	Describe any personnel or unique equipment outsourced?		X		---	---
3b	If yes, does a written agreement exist:		X		---	---
4	Are written agreements established with other TERSPs for:					
4a	Coverage in your region?	X		Mutual Aid Agreement with Harold Marcus	X	Viewed agreement dated 2016-10-04 (Harold Marcus)
4b	Coverage outside your region?	X		Drain All and Terrapure	X	Viewed agreement dated 2016-09-26 (Drain All)
4c	You to support them in your region?	X		Mutual Aid Agreement	X	Viewed agreement dated 2016-10-04 (Harold Marcus)

Commented [TEAP III26]: TERSP: Provide copies of contact lists that include access telephone numbers (including consideration of off-hours, weekends and vacations); designates should also be listed. List must be dated. Describe the system in place to ensure that the contact lists are maintained current.
Assessor: View, note last revision date and document title and location.

Commented [TEAP III27]: TERSP: Provide list of equipment resource support services.
Assessor: View, note last revision date.

Commented [TEAP III28]: TERSP: Provide a list of personnel or unique equipment for materials not listed in the *TEAP III TERSP Standard Essential and Specialty Equipment List*. For example, do you outsource for 150 lb cylinder coffin?
Assessor: View, note last revision date.

Commented [TEAP III29]: TERSP: If yes, provide the access protocol and agreement.
Assessor: View, note agreement date.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment	
	Yes	No		Yes	No		
5	Are these other TERSPs registered with TEAP III for:						
5a	Coverage in your region?	X		Terrapure, Drain All, QMLP.	X		Viewed agreement dated 2016-09-26 (Drain All)
5b	Coverage outside your region?	X		Terrapure, Drain All, QMLP.	X		Viewed agreement dated 2012-01-03 (MD-UN)
5c	You to support them in your region?	X		Drain All, Terrapure, QMLP.	X		Viewed agreement dated 2016-10-04 (QMLP)

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.2 – Resources, Equipment and Materials

1	Is there <u>equipment for communications</u> between:						
1a	The Home Coordinator and the incident scene?	X		Smart phone	X		Viewed smart phones
1b	Personnel at the incident scene?	X		Smart phone	X		Viewed smart phones
2	Does the company meet the requirements of the <i>TEAP III TERSP Standard Essential and Specialty Equipment List</i> for:						
2a	<u>Essential</u> Equipment items at the location?	X		Command center/Spill trailer and mobile supply service unit	X		Viewed and available
2b	<u>Specialty</u> Equipment items at the location?	X		Pneumatic polypropylene pump; confined Space rescue equipment		X	No specialty equipment at this location
3	Does the list include equipment required to respond to all chemicals, modes of transport and means of containment identified in the <u>Capability Chart</u> ?	X		Capability charts are with the operating manuals in the command center (Trailer # 19).	X		Viewed Acid transfer equipment's and Test Certificate: dated 2019-03-28
4	Are programs in place for ensuring equipment meets applicable Canadian certification and registration requirements?	X		Where applicable: (i.e. chemical suits and SCBA cylinders)	X		Viewed certification manual for Rescue Kits and SCBA

Commented [TEAP III30]: TERSP: Identify equipment and quantities available. Consider cell phones, satellite phones, intrinsically safe radios, portable radios...
Assessor: View, describe equipment and quantity viewed.

Commented [TEAP III31]: TERSP: All *Essential Equipment* must be at the location.
Assessor: View, note that all *Essential Equipment* is at the location.

Commented [TEAP III32]: TERSP: All claimed *Specialty Equipment* must be at the location.
Assessor: View, note that all claimed *Specialty Equipment* is at the location.

Commented [TEAP III33]: TERSP: Ensure you have equipment for all materials, modes of transport and means of containment for which you provide response.
Assessor: Select a few **Capability Chart** materials, view and note associated equipment.

Commented [TEAP III34]: TERSP: Examples are CSA; Transport Canada; provincial transportation, and so on. Provide records of approvals.
Assessor: View, note items and associated approval records and dates.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.3 – Resources, Personnel

1	How many response personnel are trained to the <i>TEAP III TERSP Standard Training Matrix</i>:					
1a	TEAP III registered Team Leaders?	7	A. Marchand, B. Basim, D. Postma, J. Conner, T. Nyland, M. Campbell, S. Munn, J. Bright	X		Viewed training matrix and records of training (A. Marchand, M. Campbell)
1b	TEAP III registered team members?	3	G. Davies, B. Stone	X		Viewed training matrix and records of training (B. Stone)
1c	Other Team Leaders?	1	J. Freisen developing employee	---	---	
1d	Other team members?	2	T. Henry, S. Mailhiot employees in development	---	---	
2	Is there a fit for duty program?	X	Just doctor's note referencing their ability to wear a respirator	X		Viewed EH&S Manual - Return to Work Policy
3	Is there post-incident stress management program?	X	Heat Stress Policy, Fatigue Management Policy	X		Viewed EH&S Manual – Heat Stress dated 2014-06

Commented [TEAP III35]: TERSP: A TEAP III registered Team Leader must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere)
 Assessor: Review individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Commented [TEAP III36]: TERSP: A TEAP III registered team member must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere).
 Assessor: Review individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Commented [TEAP III37]: TERSP: Describe the elements of your fit for duty program and frequency of re-assessments.
 Assessor: View program documentation, note document titles.

Commented [TEAP III38]: TERSP: Describe the elements of your post-incident stress management program.
 Assessor: View program documentation, note document titles.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 4.1 – Preparedness, Training

1	Is the training program established in accordance with the <i>TEAP III TERSP Standard Training Matrix</i> ?	X		Training programs are established based on regulatory, Clients and ER activities requirements (consistent with TEAP III guide). The training matrix tracks the employees skills needed to service ER	X		Viewed course for Grounding and Bonding, Confined Space and TDG requirements.
2	Is training conducted using specialty equipment?		X		---	---	
3	Is the training content documented for each module?	X		Files are stored on the share drive and in Employees file	X		Viewed training program for Grounding and Bonding and external training for Confined Space (IEC)
4	Are training records maintained for Team Leaders and team members for a minimum of three years?	X		All management members have access to training records	X		Viewed employee training records for A. Marchand, M. Campbell.
5	If you respond to railway mode:						
5a	Is a railway dangerous goods response training course part of your training matrix?	X		ERailSafe Training (CN and CP); Michigan State Police (Hazmat); NFPA 472			Viewed the training matrix dated: 2019-05
5b	If yes, which TEAP III registered Team Leaders and team members have attended training?			Selected Team Leaders and team members: M. Campbell, J. Bright, D. Postma, A. Marchand and J. Conner			Viewed training records: K. Campbell, D. Postma, K. Conner: Dated 2019-05-27

Commented [TEAP III39]: TERSP: Describe your training program and how it exceeds the *TEAP III TERSP Standard Training Matrix*.
Assessor: Review TERSP's training matrix for enhancements (e.g. C Kit training, inhibitor injection, flaring...)

Commented [TEAP III40]: TERSP: Provide evidence of training on specialty equipment (e.g. SOG, PPE, detection equipment).
Assessor: Review two records, note subject areas (e.g. application of C Kit while wearing a Level A suit, simulated corrosive liquid tank truck transfer, LPG flaring).

Commented [TEAP III41]: TERSP: Provide documentation of training modules (objectives, course content, required resources, competency). Proof via external training certificates must be accompanied by course content.
Assessor: Review two internal training modules, note titles and list contents; review two external training certificates, note titles and source (e.g. RAC, AAR, Honeywell).

Commented [TEAP III42]: TERSP: Provide evidence of railway ER training (e.g. RAC, ERTC, JIBC, CN, CP Rail).
Assessor: Review, note titles and source.

Commented [TEAP III43]: TERSP: List names of those who have attended training.
Assessor: Review two records; note names, course titles and source (e.g. L. Laferriere, Tank Car Specialist, ERTC).

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	Yes	No		Yes	No	

Part 4.2 – Preparedness, Exercises

1	Have Team Leaders demonstrated competency for each SOG through training or equivalency granted for a response?	X			X		Viewed training records for (A. Marchand, M. Campbell)
2	Are exercise activities documented?	X		All ER activities are documented	X		Viewed exercise dated 2018-10-04 – Hydrochloric Acid (J. Frieson, T. Woodliffe, A. Marchand)
3	Evaluation and debrief of exercises:						
3a	How do you choose which exercises to debrief?	Selected ER activities are debriefed.			X		Viewed debrief for exercise date 2018-10-04.
3b	Does the debrief identify gaps and corrective actions?	X			---	---	
3c	Describe how corrective actions are tracked to completion.	Using GAP tracking table			---	---	

Commented [TEAP III44]: TERSP: Team Leaders should be current in all applicable SOGs (e.g. Disciplined Approach, Safe Work Guidelines; bulk liquid transfer, flaring). Each equivalency for response granted must be noted in the individual's training file
Assessor: Review that Team Leaders are current on applicable SOGs, note names of those vetted.

Commented [TEAP III45]: TERSP: Provide copies of exercise document(s), include names of registered Team Leaders and team members, means of containment, material, hands on activity.
Assessor: Review, note elements (e.g. MOC, activity performed, participants).

Commented [TEAP III46]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).
Assessor: If applicable, view and note dates.

Commented [TEAP III47]: TERSP: Provide debrief records of corrective actions required and taken.
Assessor: If applicable, view and note corrective action(s) identified and assigned.

Commented [TEAP III48]: TERSP: Provide documentation.
Assessor: View and note process (item, assignment, due date, status).

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	Yes	No		Yes	No	

Part 4.3 – Equipment Maintenance

1	Is a program established for equipment inspection, maintenance and testing?	X		Monthly and documented	X		Reviewed the monthly BW Technologies Fleet Manager Report for the bump tests and Calibration.
2	Are records kept of inspection, testing and maintenance for at least three years for:						
2a	TEAP III TERSP Essential and Specialty Equipment List, where applicable?	X		Polypropylene pneumatic pump, acid hose and confined space rescue equipment and 15K HP water pumps and mobile hot wash for cleaning.	X		Viewed maintenance records for generators, SCBA
2b	Transportation equipment?	X		Dry Power Vactor. 8500-gal rear door vacuum tanker	X		Viewed inspection records for vehicle #A40

Commented [TEAP III49]: TERSP: Show evidence of an equipment testing and maintenance program that is in compliance with manufacturer recommendations or regulatory requirements. Assessor: View program, note elements (e.g. equipment listing, inspection detail, frequency, e-system or paper-based).

Commented [TEAP III50]: TERSP: Maintain test, inspection and maintenance records that are relevant to materials on the *TEAP III TERSP Standard Essential and Specialty Equipment List*; (e.g. SCBA, Level A suits, transfer hoses, power generators, pumps, instrumentation, gas detector and calibration, gaskets). Assessor: Review records, note items and frequencies (e.g. suit tests, hose test, generator inspection/test, gas detectors).

Commented [TEAP III51]: TERSP: Maintain test, inspection and maintenance records for vehicles. Assessor: View, note motor vehicle safety certificates on or in vehicles, by identification number.

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	Yes	No		Yes	No	

Part 5 – Hazardous Waste and Hazardous Recyclable Materials

1	Does the TERSP have a permit or certificate to:					
1a	Transport hazardous waste and/or hazardous recyclable materials?	X		Permit A800588	X	Viewed permit dated 2017-07-05
1b	Receive to dispose or recycle hazardous waste and/or hazardous recyclable materials?	X		Permit A022108	X	Viewed permit dated 2018-07-06
2	Are any of the above performed by a sub-contractor?		X		---	---

Commented [TEAP III52]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Commented [TEAP III53]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Commented [TEAP III54]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials for sub-contractor(s).
Assessor: View, note permit/certificate number(s) and expiry date (where applicable).

Transportation Emergency Response Service Provider (TERSP) Optional Information

Part 6 – Marine Chemical Emergency Response *(optional and not part of TERSP Standard Assessment)*

Note: This section should be completed by those TERSPs that provide or wish to provide emergency response services in the marine mode specifically to vessels carrying or using hazardous materials (hazardous and noxious substances or “HNS”). Such response may be provided to bulk vessels, container vessels, barges, ferries, etc. while in berth, alongside, at sea or in transit.

		Yes	No	TERSP Comment
1	Does your company provide emergency response to marine HNS incidents in:			
1a	Deep sea operations?		X	
1b	Coastal operations?	X		Will assist ECRC, shoreline capabilities
1c	In port or while loading or unloading?		X	
2	What marine geographic areas do you cover?		X	
3	Do you have specialized documented procedures for marine HNS emergency response?		X	
4	Do you have boat(s) or other means for accessing vessels not at berth?	X		Small aluminum rowboat

Commented [TEAP III55]: TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section.
Assessor: Do not check or question any information provided here.

Transportation Emergency Response Service Provider (TERSP) Optional Information

Part 7 – Community Involvement and Sustainability *(optional and not part of TERSP Assessment)*

		Yes	No	TERSP Comment
1	Who in your company has attended TEAP III Transportation Emergency Response Service Provider Standard training?			
2a	Do you participate in TransCAER® outreach events?		X	
2b	If yes, how? Provide list of dates and activities for the past two years.			
3a	Do you belong and participate in a trade association such as CERCA, CIAC, CACD, RAC and/or other (describe other)?	X		CERCA
3b	If yes, describe your involvement.			We participate in regular meetings and assist with campaigning industry for recognition and acknowledgement of the required / preferred ER compliance standards as set out in the TEAP assessment.
4a	Do you belong or contribute to a local community enhancement program?		X	
4b	If yes, describe your involvement. NOTE: Do not include donations to local hockey team-sweater purchase fund or the like.			

Commented [TEAP III56]: TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section.
Assessor: Do not check or question any information provided here.

Commented [TEAP III57]: TERSP: Identify by name (e.g. L. Laferriere) those who have attended.

Transportation Emergency Response Service Provider (TERSP) Optional Information

5a	Do you have an environmental management system in place such as ISO 14001?	X		
5b	If yes, describe.	Internal system.		
6a	Do you have a "green initiative" in place?		X	
6b	<p>If so, describe.</p> <p>Examples are vehicle emissions reduction, idling program, office paper recycling, controlling ER activity emissions such as dry connects, purge techniques, controlling run off...</p>			

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only) *MINIMUM OF 4 EVENTS including at least 1 EXERCISE

Material		Response		Exercise			Assessor Comment
TDG Class	Shipping Name and UN Number	Date of last response (yyyy-mm-dd)	Registered Team Leader, last response (J. Doe)	Date (yyyy-mm-dd)	Registered Team Leader(s) (J. Doe)	Activity performed during exercise or response	Documentation viewed?
1							
2.1							
2.2							
2.3							
3	Toluene UN1294	2017-10-10	A. Marchand			Ruptured facility Toluene tank. After assessment removed material with vacuum truck. High pressure washed the remaining residues.	Viewed Emergency Action Kit for this incident
	Formaldehyde solution, flammable UN1198	2017-10-05	A. Marchand T. Nyland			Process tank leak into a containment area at a facility. Using Level-A in a confined space assessment conducted and material removed using a vacuum truck.	Viewed Emergency Action Kit for this incident
4.1							
4.2							
4.3							
5.1							
5.2							
6.1							
6.2							
7							

Commented [TEAP III59]: TERSP: Enter previous year data; an actual response that has been documented and debriefed could fulfil the exercise requirement. Remediation work does not qualify. Assessor: Review and verify reports, note titles and activities.

Commented [TEAP III58]: TERSP: Identify the means of containment and activities performed during the response or exercise with product or simulated products (e.g. Tank car plugging, drum over pack, tank truck transfer, cylinder capping, flaring/venting).

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only)

***MINIMUM OF 4 EVENTS including at least 1 EXERCISE**

8	Hydrochloric Acid UN1789			2018-10-04	A. Marchand	Leaking drum in ESI Drum Warehouse; after assessment; up righted drum & over packed the damaged drum: neutralized and absorbed spilled material; Transferred spilled solid residues into a labelled drum.	Viewed Emergency Action Kit for this exercise
9	Environmentally hazardous substance Liquid/Solid NOS, UN3082, 3077	2018-04-30	M. Campbell, J. Connor			Liquid Ammonium Nitrate spill at Agro facility. Vacuumed liquids and excavated the contaminated soil. Remediate the site with clean fill and gravel material.	Viewed Emergency Action Kit for this incident
Other							

Table data entered: 2018-11-05