

TEAP III TERSP Standard Assessment

Summary

TERSP company assessed:	ACCUWORX INC.		Website:	www.accuworx.ca	
TERSP location address:	220 Superior Blvd, Mississauga ON L5T 2L2		Regional coverage from this location:	Ontario	
Location Leader	Name & position:	Chris Hyde, Emergency Response Supervisor	Email:	chyde@gfenv.com	Cell: 416-303-5297
Alternate Contact	Name & position:	Scott Christon, High Hazard Project Specialist	Email:	schriston@gfenv.com	Cell: 416-476-6104
24-Activation Number	Number:	1-877-898-7222	Contact Position:	Emergency Response Supervisor	
Submission completed by	Date:	2020-01-07	Name:	Chris Hyde	

Date assessed:	2020-01-22	
Assessors (name, title, company):	Team Leader: Andy Ash, Director, Dangerous Goods, Railway Association of Canada Assessor: Bill Preece, Director, Environment, Contrans Assessor: Chris Nicholson, Senior Dangerous Goods Officer, CN Assessor in Training: Matt Nutt, Operations, ECRC	
TERSP Representatives: (name, title)	Chris Hyde, Emergency Response Supervisor Scott Christon, High Hazard Project Specialist Dave Hill, National Director, Emergency Response	
Opportunities for improvement:	Update training matrix for document revision date by end of 2020 (see Part 3.3.1)	
Best practices for sharing:	ER App allows "real time" updates/information on incidents to be added and communicated to essential personnel/managers.	
Recommendation for registration:	Approved by TEAP III Editorial Board:	2020-04-20
	Next location assessment due:	2022-01

Commented [TEAP1]: TERSP: This must include a street address

Commented [TEAP2]: TERSP: Within 6 hour travel time by road averaging 65 km/h.

Commented [TEAP3]: This person maybe senior to the Location Leader or a response team leader

Commented [TEAP4]: TERSP: Title used by the person (e.g. On Call Team Leader, On Call Manager)

Commented [TEAP5]: TERSP: The Location Leader is responsible for all information submitted

Commented [TEAP6]: Assessor: Must be supported by an Observation or Verbal Confirmation

TEAP III TERSP Standard Assessment

Capability Chart							
TDG Class	Mode of Transport			Means of Containment	Stabilization ¹	Mitigation ²	Remarks and Examples
	M	RR	R		(X, S, O, SO)	(X, S, O, SO)	
1							
2.1							
2.2							
2.3							
3	X	X	X	T/C, T/T, IM, SC, LC	X, S, O, SO	X, S, O, SO	UN1202, UN1203, UN1267
4.1							
4.2							
4.3							
5.1							
5.2							
6.1							
6.2							
7							
8	X	X	X	T/C, T/T, IM, SC, LC	X, S, O, SO	X, S, O, SO	UN1830, UN1789, UN1805
9	X	X	X	T/C, T/T, IM, SC, LC	X, S, O, SO	X, S, O, SO	UN3082, UN3077, UN3257
Other							

LEGEND:

M - Marine; RR - Railway; R - Road; X - Performs operation in house; S - Sub-contracted; O - Resources from outside area of coverage; SO -Sub-contracted resources from outside area of coverage.

1. **Stabilization** includes operational activities directed towards ensuring the incident will not escalate by being able to detect, assess, stop and contain chemical leaks or spills (or potentials thereof) caused by a transportation incident involving dangerous or other goods.

2. **Mitigation** includes operational activities directed towards assessment and initial product recovery by means of product displacement. Product displacement includes, but is not limited to, neutralization, de-activation, repackaging or over packing, flaring or depressurization.

Commented [TEAP7]: TERSP: The possible abbreviations are: T/T = tank truck; T/C = tank car; c = cylinders, all sizes; SC = small means of containment < 450 litres; LC = large means of containment > 450 litres; IM = intermodal

Commented [TEAP8]: TERSP: Provide examples by shipping name or UN number

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Status of Verbal Confirmation since last assessment

Date of last Assessment: **Not Applicable**

Question Number (Part and Number)	Verbal Confirmation Remarks (copy from assessment)	Status of Activities (e.g. no activity, in progress, 50% complete, system developed & implemented)	Assessor Remarks

Commented [TEAP9]: Assessor: review documentation to confirm status of implementation

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 1 – Management

1	Is there a statement of the TERSP's commitment addressing health, safety, and environment?	X		Statement posted and signed by GFL, CEO	X		Viewed policy statement dated 2019-01-06
2	Has responsibility for the management and updating of the <i>TEAP III TERSP Standard Assessment (Capability Chart, TERSP comment and Emergency Response or Exercise Table)</i> been assigned and documented?	X		Documented in SOG's	X		Viewed Roles and Responsibilities document #AWX-ER Roles and Responsibilities
3	Has the <i>TEAP III TERSP Standard Annual Update</i> been completed and submitted?		X		---	---	
4	Have you identified all legal requirements pertaining to your transportation emergency response business? For example: TDG, WHMIS, CSA, manufacturers' recommendations	X		Accuworx is compliant with all regulatory requirements	X		Viewed Training Matrix file which includes WHMIS, TDG
5	Minimum insurance requirements:						
5a	Is the company in good standing with relevant federal, provincial, territorial workers' compensation authority?	X		Accuworx is in good standing with WSIB	X		Viewed WSIB Letter of Good Standing expiry 2020-02-19
5b	Public Liability and Property Damage, \$5 million?	X		\$100,000,000 (Policy# SOV79843510), additional umbrella \$23,000,000 (Policy # SOV79847966)	X		Viewed Insurance Certificate expiry 2020-04-15

Commented [TEAP10]: TERSP: Provide proof of a full and positive statement of commitment to addressing issues of health, safety, and the environment.
Assessor: View policy statement and note date of issue and if signature is current

Commented [TEAP11]: TERSP: The individual with responsibility to manage and update the *TEAP III TERSP Standard Assessment* must be identified and available.
Assessor: View, note the document title.

Commented [TEAP12]: TERSP: Complete the *TEAP III TERSP Standard Annual Update* (Capability Chart, Emergency Response and Exercise Table, Change of Resources and Status of Verbal Confirmation) and submit annually during non-assessment year to TEAP III.
Assessor: Review the *TEAP III TERSP Standard Annual Update* and note the date?

Commented [TEAP13]: TERSP: Legal requirements means: TDG and referenced requirements under CSA (e.g. pressure hose test), CGSB (e.g. tank standards and certification) and so on; WHMIS; federal and provincial workplace labour codes; and commercial vehicle standards under National Safety Code or equivalent such as CVOR, SAAQ, etc., as well as equipment manufacturer's test and maintenance requirements.
Assessor: View, note document titles that support legal compliances.

Commented [TEAP14]: TERSP: Obtain current certificate from relevant workers compensation authorities (not to exceed 12 months).
Assessor: View certificate and record date (check for expiration date).

Commented [TEAP15]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: View certificate(s) and record date(s).

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	Yes	No		Yes	No	
5c Environmental, \$5 million?	X		\$5,000,000 Policy# EIL334616	X		Viewed policy expiration date 2020-04-01
6 Is there a management system in place to notify affected clients of any change in capability and/or capacity?	X		SOG is in place	X		Viewed Management of Change process document in SOGs expiry date 2020-12-31

Commented [TEAP16]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: Verify certificate(s) and record date(s).

Commented [TEAP17]: TERSP: Provide copies of submissions to affected clients prior to changes significant enough that capability and/or capacity to execute the planned response is questionable. For example, changes to: *Capability Chart*, management, activation telephone number, geographic coverage, essential or speciality or unique equipment, number of registered responders, written agreements with other TERSPs...
Assessor: If applicable, view and note date(s) of submission(s).

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	Yes	No		Yes	No	

Part 2 – Activation and Response

1	Is there a 24-hour emergency response activation telephone number?	X		24/7 - 1-877-898-7222 Back-up: 416-410-7222	X		Tested: 2020-01-20 @1846hrs, answered in two rings, connection not broken, spoke with Team Leader - C. Hyde @1847hrs.
2	Is there a documented activation protocol (flowchart or other) for coordinators and response personnel in the event of an emergency?	X		See SOG	X		Viewed SOG Emergency Response Activation, expiry 2020-12-31
3	Does the TERSP use a form to record incident information?	X		Accuworx has an app that all of the call info is entered into and this then generates the call and passes all information to the responders.	X		Reviewed Emergency Response App Version #1, showing activations, updates, material and equipment dispatched. Dated 2019-10.
4	Which methods are used to access a current SDS on a 24-hour basis:						
4a	Internal (paper or electronic)?		X	All SDS's come from customers or from the internet.	---	---	
4b	CANUTEC?	X			---	---	
4c	Shipper/manufacturer?	X			---	---	
4d	Internet (state method and web sites)?	X			X		Viewed SDS for UN1830 on smartphone

Commented [TEAP18]: TERSP: State if there is a primary activation telephone number.
Assessor: Assessor will run a check on primary activation telephone number without prior warning. Assessor will record time of activation call and time of call back.

Commented [TEAP19]: TERSP: Document alerting process to activate response, ensure this is communicated to clients.
Assessor: View protocol (may include a call down list, flowchart, contact list), note title and date.

Commented [TEAP20]: TERSP: Provide a copy of the basic form or checklist used to record details of each call received.
Assessor: View, note document title and last revision dates.

Commented [TEAP21]: TERSP: You must have the ability to readily obtain a current SDS for a material identified on your *Capability Chart*.
Assessor: View current SDS selected from the *Remarks and Examples* column of the *Capability Chart*. Note method(s) demonstrated.

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	Yes	No		Yes	No	
4e	Other (state method)?					
5	X		SOG's for all classes/operations	X		Viewed SOG #AWX-ER: - Class 3 Response - Class 8 Response - Grounding and Bonding
6	X		All responses are tracked via the ER App. Effective 2020-02	X		Viewed Work Order: - #4072 for customer dated 2019-01-14. - #4109 for customer dated 2019-03-15
7	What is the target mobilization time from receiving an initial activation call to rolling with response team and equipment for incidents requiring immediate response:					
7a	During regular business hours?	1 hour		X		Reviewed Work Order #4218 dated 2019-06-05, activated 1330hrs, on scene 1445hrs, 2 responders
7b	Outside regular business hours?	1.5 hours		X		Reviewed Work Order #4072 dated 2019-01-14, activated 1830, on scene 1945, 2 responders
8	Evaluation and debrief of responses:					
8a	How do you choose which responses to debrief and document?	All incidents verbally debriefed with crew. Responses which are of a significant nature (greater than 9 hrs in duration, or if a minor or major incident occurs)		X		Viewed SOG Emergency Response Activation – Debrief, expiry 2020-12-31.

Commented [TEAP22]: TERSP: SOGs include pre-trip checklist, site safety plan, situation analysis, reconnaissance, damage assessment, static electricity control, transfer of pressure and low pressure commodities, flaring, disposal, decontamination, etc. List sources (e.g. ERG, AAR Guide, WISER, Disciplined Approach.) Assessor: View, note titles of SOG's.

Commented [TEAP23]: TERSP: Provide copies of incident(s) document(s) for TEAP III participants, include registered Team Leaders and team members. Assessor: Review, note registered Team Leader(s) and team member(s), use of activation call report, response report, work order, job reports, photographs...

Commented [TEAP24]: TERSP: Identify regular hours of business (e.g. 09h00 to 17h00) Assessor: View, note date(s), time(s) to scene(s) and size of team(s) minimum of 2 persons deployed.

Commented [TEAP25]: TERSP: Identify outside regular hours of business (e.g. after 1700 hours) Assessor: View, note date(s), time(s) to scene(s) and size of team(s) minimum of 2 persons deployed.

Commented [TEAP26]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP). Assessor: If applicable, view and note dates.

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	Yes	No		Yes	No	
8b	Does the debrief identify gaps and corrective actions?		X		X	Reviewed Work Order #4109, corrective action for pump and hose operation. Assigned to debrief leader.
8c	Describe how corrective actions are tracked to completion.		Tracked via Outlook Calendar		X	Viewed process in SOG – Debrief only.
9	If you are listed in an ERAP, do you have a copy of the ERAP?		X		X	Reviewed ERAP Coverage Summary spreadsheet for UN1789, dated 2019-03-01
10	How are ERAP updates obtained / provided and tracked requests?		ERAP holders provide annual updates		X	Viewed email update from ERAP holder, dated 2020-01-16

Commented [TEAP27]: TERSP: Provide debrief records of corrective actions required and taken.
Assessor: Review / examine and note corrective action(s) identified and assigned.

Commented [TEAP28]: TERSP: Provide documentation.
Assessor: Review / examine and note process (item, assignment, due date, status)

Commented [TEAP29]: TERSP: If you do not have a copy of the approved ERAP, is there a document provided by the ERAP holder that identifies your expected capability. If does not apply, indicate NA.
Assessor: If applicable, view document(s) noting title and date(s)

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	Yes	No		Yes	No	

Part 3.1 – Resources: Contact list, third party resources and mutual aid

1	Are current contact lists available for:					
1a	Response coordinators?	X		List of all ER personnel	X	Viewed Emergency Response Contact List dated 2020-01-16
1b	Team Leaders and team members?	X		List of all ER personnel	X	Viewed Emergency Response Contact List dated 2020-01-16
1c	Clients?	X		Complete client list available	X	Viewed Emergency Response Contact List dated 2020-01-16
1d	Government agencies?	X		List of all agencies available	X	Viewed Emergency Response Contact List dated 2020-01-16
2	Has a list of equipment resource services (e.g. vacuum trucks, heavy moving equipment) in TERSP response area been developed?	X		List of all 3 rd parties we currently use is available	X	Viewed Emergency Response Equipment, dated 2020-01-02
3a	Describe any personnel or unique equipment outsourced?	X		Consultants, heavy equipment, rental equipment, trucking, etc	X	Viewed agreement with consultant dated 2019-06
3b	If yes, does a written agreement exist:	X		MSA with consultant group	X	Agreement dated 2019-06 with GHD
4	Are written agreements established with other TERSPs for:					
4a	Coverage in your region?	X		Most are other GFL branches, mutual aid with other contractors in area	X	Viewed agreement with Spartan Response dated 2020-01-07, Southern Ontario

Commented [TEAP30]: TERSP: Provide copies of contact lists that include access telephone numbers (including consideration of off-hours, weekends and vacations); designates should also be listed. List must be dated. Describe the system in place to ensure that the contact lists are maintained current.
Assessor: View, note last revision date and document title and location.

Commented [TEAP31]: TERSP: Provide list of equipment resource support services.
Assessor: View, note last revision date.

Commented [TEAP32]: TERSP: Provide a list of personnel or unique equipment for materials not listed in the *TEAP III TERSP Standard Essential and Specialty Equipment List*. For example, do you outsource for 150 lb cylinder coffin?
Assessor: View, note last revision date.

Commented [TEAP33]: TERSP: If yes, provide the access protocol and agreement.
Assessor: View, note agreement date.

Commented [TEAP34]: TERSP: Agreement should specify DG, MOC and response activity (e.g. transfer)
Assessor: Review or view noting date and any relevant details.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment	
	Yes	No		Yes	No		
4b	Coverage outside your region?	X		Most are GFL, agreement with RST, Nucor	X		Viewed agreement with Nucor, dated 2018-05-25, British Columbia
4c	You to support them in your region?	X		Agreements in place with other TERSPs listed above as Mutual Aid	X		Viewed agreements above as Mutual Aid (reciprocal)
5	Are these other TERSPs registered with TEAP III for:						
5a	Coverage in your region?	X		Agreements in place with other TERSPs in the area	---		
5b	Coverage outside your region?	X		RST and Nucor	---		
5c	You to support them in your region?	X		ERAPs for MD/UN	---		

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.2 – Resources, Equipment and Materials

1	Is there equipment for communications between:					
1a	The Home Coordinator and the incident scene?	X		Smart Phones	X	Viewed Smart Phones (3) and ER App.
1b	Personnel at the incident scene?	X		Smart Phones	X	Viewed Smart Phones (3) and ER App. Intrinsically safe radios and batteries.
2	Does the company meet the requirements of the <i>TEAP III TERSP Standard Essential and Specialty Equipment List</i> for:					
2a	Essential Equipment items at the location?	X		Meet/exceed the equipment list	X	Viewed all essential equipment listed on the inventory list
2b	Specialty Equipment items at the location?	X		Class 2.1 and 2.3 (Anhydrous ammonia) transfer equipment and Midland kit	---	While not a declared capability the equipment is on hand. To complete capability required additional training.
3	Are programs in place for ensuring equipment meets applicable Canadian certification and registration requirements?	X		All equipment required for Classes 3, 8 and 9 are in house.	X	Reviewed Test Certificate for Hose Testing, #ACC00391, dated 2019-02-21 (CSA)

Commented [TEAP35]: TERSP: Identify equipment and quantities available. Consider cell phones, satellite phones, intrinsically safe radios, portable radios...
Assessor: View, describe equipment and quantity viewed.

Commented [TEAP36]: TERSP: All *Essential Equipment* must be at the location.
Assessor: View, note that all *Essential Equipment* is at the location.

Commented [TEAP37]: TERSP: All claimed *Specialty Equipment* must be at the location.
Assessor: View, note that all claimed *Specialty Equipment* is at the location.

Commented [TEAP38]: TERSP: Examples are CSA; Transport Canada; provincial transportation, and so on. Provide records of approvals.
Assessor: View, note items and associated approval records and dates.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.3 – Resources, Personnel

1	How many response personnel are trained to the <i>TEAP III TERSP Standard Training Matrix</i>:					
1a	TEAP III registered Team Leaders?	2	C. Hyde S. Christon	X		Viewed training matrix listing records for C. Hyde and S. Christon Verbal Confirmation – update matrix for document revision date by end of 2020
1b	TEAP III registered team members?	4	J. Roesch, R. Hudson, A. Pisichko, C. Tittel	X		Viewed training matrix listing records for J. Roesch, C. Tittel
1c	Other Team Leaders?	2	M. Hoover, K. Wicke	---	---	
1d	Other team members?	7	S. Nicholson A. Pomper M. DiNardo V. Vesovic H. Pervez A. Spark, B. VanDruemel	---	---	
2	Is there a fit for duty program?	X	Part of the employee onboarding process	X		Viewed Fit for Duty Program, dated 2015-01
3	Is there post-incident stress management program?	X	EFAP program	X		Viewed Employee Family Assistance Program document

Commented [TEAP39]: TERSP: A TEAP III registered Team Leader must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere). Assessor: Review minimum of 2 individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Commented [TEAP40]: TERSP: A TEAP III registered team member must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere). Assessor: Review minimum of 2 individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Commented [TEAP41]: TERSP: These individuals do not meet the TEAP III TERSP Standard Training matrix or based in another location. Assessor: Do not review training records for these individuals.

Commented [TEAP42]: TERSP: These individuals do not meet the TEAP III TERSP Standard Training matrix or based in another location. Assessor: Do not review training records for these individuals

Commented [TEAP43]: TERSP: Describe the elements of your fit for duty program and frequency of re-assessments. Assessor: View program documentation, note document titles.

Commented [TEAP44]: TERSP: Describe the elements of your post-incident stress management program. Assessor: View program documentation, note document titles.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 4.1 – Preparedness, Training

1	Is the training program established in accordance with the <i>TEAP III TERSP Standard Training Matrix</i> ?	X		Follow the Accuworx training matrix	X		Viewed Training Matrix including Container Specific Response Technique
2	Is training conducted using specialty equipment?	X		Midland kit training	X		Viewed Midland Kit training, dated 2019-10-09 (12 employees training)
3	Is the training content documented for each module?	X		Training is documented with a lesson plan and sign off sheet	X		Reviewed training modules for PPE/SCBA (PowerPoint presentation) 23 employees trained and Decontamination (PowerPoint presentation) 8 employees trained
4	Are training records maintained for Team Leaders and team members for a minimum of three years?	X		Records are kept on file	X		Reviewed training records for C. Hyde (Team Leader) back to 1997 and J. Roesch (Team Member) back to 2018.
5	If you respond to railway mode:						
5a	Is a railway dangerous goods response training course part of your training matrix?	X		Attendance at RAC week, CN and CP contractor courses	X		Viewed one SERTC Tank Car Specialist, three RAC Railway ER course certificates
5b	If yes, which TEAP III registered Team Leaders and team members have attended training?	TLs: Christon and Hyde Team Members: Hudson, Roesch			X		Viewed SERTC – R. Hudson, RAC Railway Emergency Response course – C. Hyde

Commented [TEAP45]: TERSP: Describe your training program and how it exceeds the *TEAP III TERSP Standard Training Matrix*.
Assessor: Review TERSP's training matrix for enhancements (e.g. C Kit training, inhibitor injection, flaring...)

Commented [TEAP46]: TERSP: Provide evidence of training on specialty equipment (e.g. SOG, PPE, detection equipment). **If applicable, chlorine and related subjects are part of the training matrix.**
Assessor: Review two records, note subject areas (e.g. application of C Kit while wearing a Level A suit, simulated corrosive liquid tank truck transfer, LPG flaring). **If applicable, review for chlorine and note.**

Commented [TEAP47]: TERSP: Provide documentation of training modules (objectives, course content, required resources, competency). Proof via external training certificates must be accompanied by course content.
Assessor: Review two internal training modules, note titles and list contents; review two external training certificates, note titles and source (e.g. RAC, AAR, Honeywell).

Commented [TEAP48]: TERSP: Provide evidence of railway ER training (e.g. RAC, ERTC, JIBC, CN, CP Rail).
Assessor: Review, note titles and source.

Commented [TEAP49]: TERSP: List names of those who have attended training.
Assessor: Review two records; note names, course titles and source (e.g. L. Laferriere, Tank Car Specialist, ERTC).

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 4.2 – Preparedness, Exercises

1	Have Team Leaders demonstrated competency for each SOG through training or equivalency granted for a response?	X		Equivalency forms completed for employees involved in responses	X		Reviewed Accuworx Training Equivalency Form, dated 2019-01-23, S. Christon, C. Hyde
2	Are exercise activities documented?	X		Annual ERAC Flammable Liquids training / practical, ERAC Firefighting training / practical ECRC Landbased training and practical	X		Viewed ERAC exercise workbook involving railway tank car, UN1268, product transfer car to car.
3	Evaluation and debrief of exercises:						
3a	How do you choose which exercises to debrief?			All exercises are verbally debriefed with crew.	X		Reviewed SOG for Response ER Activation AWX-ER-Activation, subtopic Debriefing expiry date 2020-12-31. All exercises will be debriefed either verbally or written.
3b	Does the debrief identify gaps and corrective actions?	X			X		Reviewed exercise debrief for ERAC ex dated 2019-03-27. Corrective action is to remove aluminum fittings.
3c	Describe how corrective actions are tracked to completion.			Assigned to responsible employee and tracked via reminders in Outlook	X		Viewed process in SOG – Debrief only.

Commented [TEAP50]: TERSP: Team Leaders should be current in all applicable SOGs (e.g. Disciplined Approach, Safe Work Guidelines; bulk liquid transfer, flaring). Each equivalency for response granted must be noted in the individual's training file
Assessor: Review that Team Leaders are current on applicable SOGs, note names of those vetted.

Commented [TEAP51]: TERSP: Provide copies of exercise document(s), include names of registered Team Leaders and team members, means of containment, material, hands on activity.
Assessor: Review, note elements (e.g. MOC, activity performed, participants).

Commented [TEAP52]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).
Assessor: If applicable, view and note dates.

Commented [TEAP53]: TERSP: Provide debrief records of corrective actions required and taken.
Assessor: Review /examine and note corrective action(s) identified and assigned.

Commented [TEAP54]: TERSP: Provide documentation.
Assessor: Review / examine and note process (item, assignment, due date, status).

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	Yes	No		Yes	No	

Part 4.3 – Equipment Maintenance

1	Is a program established for equipment inspection, maintenance and testing?	X		Monthly, through outlook calendar	X		Viewed Outlook calendar program to request testing and/or maintenance. This is an electronically based system.
2	Are records kept of inspection, testing and maintenance for at least three years for:						
2a	TEAP III TERSP Essential and Specialty Equipment List, where applicable?	N/A		Program revamped in 2019. Prior inspection records are available.	X		Reviewed monthly inspection and maintenance records for SCBA unit #008 dated 2019-11-19 and Vane Pump – carbon steel #1130987 dated 2019-11-19
2b	Transportation equipment?	X		Fleet management	X		Viewed M5 system to monitor vehicle maintenance/repairs. Viewed safety certificates for units: #601293, #101044, #101047.

Commented [TEAP55]: TERSP: Show evidence of an equipment testing and maintenance program that is in compliance with manufacturer recommendations or regulatory requirements. **If applicable, what is the assurance program for the inventory of the chlorine kits.**
 Assessor: View program, note elements (e.g. equipment listing, inspection detail, frequency, e-system or paper-based).

Commented [TEAP56]: TERSP: Maintain test, inspection and maintenance records that are relevant to materials on the *TEAP III TERSP Standard Essential and Specialty Equipment List*; (e.g. SCBA, Level A suits, transfer hoses, power generators, pumps, instrumentation, gas detector and calibration, gaskets).
 Assessor: **Review / examine 2** records, note items and frequencies (e.g. suit tests, hose test, generator inspection/test, gas detectors). **Review / examine records for chlorine kits including viton gasket service date (within 4 years) if applicable and note.**

Commented [TEAP57]: TERSP: Maintain test, inspection and maintenance records for vehicles.
 Assessor: View, note motor vehicle safety certificates on or in vehicles, by identification number.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 5 – Hazardous Waste and Hazardous Recyclable Materials

1	Does the TERSP have a permit or certificate to:					
1a	Transport hazardous waste and/or hazardous recyclable materials?	X		Ontario MOE: A841664	X	Viewed certificate of approval dated 2007-11-14
1b	Receive to dispose or recycle hazardous waste and/or hazardous recyclable materials?	X		GFL owns many receiving facilities in Ontario and across the country	---	---
2	Are any of the above performed by a sub-contractor?	X		GFL owns many receiving facilities in Ontario and across the country	---	---

Commented [TEAP58]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Commented [TEAP59]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Commented [TEAP60]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials for sub-contractor(s).
Assessor: View, note permit/certificate number(s) and expiry date (where applicable).

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Part 6 – Community Involvement and Sustainability (optional and not part of TERSP Assessment)

	Yes	No	TERSP Comment
1	Who at this location has attended TEAP III Transportation Emergency Response Service Provider Standard training? Hyde, Christon		
2a	X		
2b	If yes, how? Provide list of dates and activities for the past two years. Burlington TransCAER 2019, assist both CN and CP with outreach.		
3a	X		CERCA member, RDC member
3b	If yes, describe your involvement.		
4a		X	
4b	If yes, describe your involvement. NOTE: Do not include donations to local hockey team-sweater purchase fund or the like.		

Commented [TEAP61]: TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section.
Assessor: Do not check or question any information provided here.

Commented [TEAP62]: TERSP: Identify by name (e.g. L. Laferriere) those who have attended.

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5a	Do you have an environmental management system in place such as ISO 14001?		X	
5b	If yes, describe.			
6a	Do you have a “green initiative” in place?	X		
6b	<p>If so, describe.</p> <p>Examples are vehicle emissions reduction, idling program, office paper recycling, controlling ER activity emissions such as dry connects, purge techniques, controlling run off...</p>	<p>Vehicle idling – monitored via GPS in trucks</p>		

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TERSP Emergency Response or Exercise Table (previous 12 months only) *MINIMUM OF 4 EVENTS including at least 1 EXERCISE

Material		Response		Exercise		Assessor Comment	
TDG Class	Shipping Name and UN Number	Date of last response (yyyy-mm-dd)	Registered Team Leader, last response (J. Doe)	Date (yyyy-mm-dd)	Registered Team Leader(s) (J. Doe)	Activity performed during exercise or response	Documentation viewed?
1							
2.1							
2.2							
2.3							
3	Fuel, Aviation, Turbine Engine UN1863	2019-01-14	S. Christon			Secure 2 leaking tank cars and clean them – replaced faulty manway gaskets	
	Petroleum Distillates, UN1268			2019-03-27	S. Christon C. Hyde	Annual ERAC training – transfer tank car to tank car involving petroleum hydrocarbon	Viewed ERAC exercise dated 2019-03-27
	Petroleum Distillates UN1993	2019-05-06	S. Christon			Assess and repair leaking TC of crude sulphate turpentine. Replaced faulty manway gasket	Reviewed Response #00291377: <ul style="list-style-type: none"> the activation sheet on site report with dates, times, personnel, diagram, pictures and equipment used
4.1							
4.2							
4.3							
5.1							
5.2							
6.1							
6.2							
7							
8	Disinfectant,	2019-03-11	S. Christon			Plug patch/overpack	Reviewed Response

Commented [TEAP63]: TERSP: Activity must be documented hands-on with appropriate PPE. Tabletop does not qualify

Commented [TEAP65]: TERSP: Enter previous year data; an actual response that has been documented and debriefed could fulfil the exercise requirement. Remediation work does not qualify. Assessor: Note date and file number of least 3 reports and review one of those for completeness as to the company process.

Commented [TEAP64]: TERSP: Identify the means of containment and activities performed during the response or exercise with product or simulated products (e.g. Tank car plugging, drum over pack, tank truck transfer, cylinder capping, flaring/venting).

Commented [TEAP66]: TERSP: List all activities related to chlorine. Assessor: Review chlorine and anhydrous HCl activities

Commented [TEAP67]: TERSP: List all activities related to NaOH, NaClO, HCl Assessor: Review any available documents.

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only)

***MINIMUM OF 4 EVENTS including at least 1 EXERCISE**

	Liquid, Corrosive, N.O.S. UN1903		C. Hyde			Leaking drum	#4109, 4110, 2019-03-11 process complete including documented debrief.
	UN1830, 1789, 1824, etc	2019-03-28	S. Christon C. Hyde			Plating plant fire. Transfer, neutralize, clean up acids, caustics	
	Sulphuric Acid, UN1830	2019-04-23	C. Hyde			Transfer TC of sulphuric acid	Viewed Response #4444 dated 2019-04-23. Complete as company SOG.
	Sulphuric Acid, Spent, UN1832	2019-06-06	C. Hyde S. Christon			Assess, repair and clean leaking TC of spent sulphuric acid – secured loose fill cap.	
9							
Other							