

TEAP III TERSP Standard Assessment

Summary

TERSP company assessed:	GFL Environmental Inc.	Website:	gflenv.com
TERSP location address ^[TEAP1] ^{[TEAP2]:}	26 Haniak Rd. Rosslyn, ON P7K 0C8	Regional coverage from this location:	Within 6 hours from location address
Location Leader	Name & position: Chris Winstl, Emergency Response Manager	Email: cwinstl@gflenv.com	Cell: 807-627-8422
Alternate Contact ^[TEAP3]	Name & position: Kevin Porter, Operations Supervisor	Email: kporter@gflenv.com	Cell: 807-355-3743
24-Activation Number	Number: (888)-213-2220 or (807)-939-2994	Contact Position ^{[TEAP4]:}	On Call Team Leader
Submission completed by ^[TEAP5]	Date: 2020-07-22	Name: Chris Winstl	
Date assessed:	2021-12-07		
Assessors (name, title, company):	Team Leader: Addison Vickerd, Response Center Manager, Dartmouth, ECRC Assessor: Steven Santelli, CN Rail, Sr. Dangerous Goods Officer, Western Canada Assessor: Chris Nicholson, CN Rail Sr. Dangerous Goods Officer, Eastern Canada		
TERSP Representatives: (name, title)	Chris Winstl, Emergency Response Manager Justice Ouellet, Emergency Responder Member		
Opportunities ^[TEAP6] for improvement:			
Best practices for sharing:	1) FLEX equipment tracking system with QR codes on equipment for maintenance history review. 2) In house developed Hazmat Technician course incorporates both virtual learning platform and practical skills		
Recommendation for registration:	Approved by TEAP III Editorial Board:	2022-02-16	
	Next location assessment due:	2023-12	

TEAP III TERSP Standard Assessment

Capability Chart

TDG Class	Mode of Transport			Means of Containment [TEAP7]	Stabilization ¹ (X, S, O, SO)	Mitigation ² (X, S, O, SO)	Remarks and Examples [TEAP8]
	M	RR	R				
1							
2.1							
2.2							
2.3							
3	X	X	X	T/T, T/C, IM, SC, LC	X	X	Transfer, stabilize Crude Oil, Diesel Fuel
4.1							
4.2							
4.3							
5.1							
5.2							
6.1							
6.2							
7							
8	X	X	X	T/T, T/C, IM, SC, LC	X	X	Transfer acids. ERAP coverage for Class 8's. Sulphuric Acid, Nitric Acid UN1830 UN1824
9							
Other							

LEGEND:

M - Marine; RR - Railway; R - Road; X - Performs operation in house; S - Sub-contracted; O - Resources from outside area of coverage; SO -Sub-contracted resources from outside area of coverage.

1. **Stabilization** includes operational activities directed towards ensuring the incident will not escalate by being able to detect, assess, stop and contain chemical leaks or spills (or potentials thereof) caused by a transportation incident involving dangerous or other goods.

2. **Mitigation** includes operational activities directed towards assessment and initial product recovery by means of product displacement. Product displacement includes, but is not limited to, neutralization, de-activation, repackaging or over packing, flaring or depressurization.

TEAP III TERSP Standard Assessment

Status of Verbal Confirmation since last assessment

Date of last Assessment: **2018-09-11**

Question Number (Part and Number)	Verbal Confirmation Remarks (copy from assessment)	Status of Activities (e.g. no activity, in progress, 50% complete, system developed & implemented)	Assessor Remarks <small>TEAP9]</small>
None Identified			

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment	
	Yes	No		Yes	No		
Part 1 – Management							
1	Is there a statement [TEAP10] of the TERSP's commitment addressing health, safety, and environment?	X		See SOG Manual Section 8, SOG 13. The policy is signed by Darren Myshok and posted in the lunchroom it is also in our H&S Manual policy.	X		Viewed Health & Safety Policy signed by CEO/President 2021-09-06.
2	Has responsibility for the management and updating of the <i>TEAP III TERSP Standard Assessment (Capability Chart, TERSP comment and Emergency Response or Exercise Table)</i> been assigned and documented? [TEAP11]	X		SOG manual Section 37, SOG 71 – Operating Documents and Administrative Controls states that it is the compliance person's responsibility to update and maintain these records.	X		Viewed SOG dated 2016-09-20 identifying Compliance Manager and Environmental Spills Manager.
3	Has the <i>TEAP III TERSP Standard</i> [TEAP12] <i>Annual Update</i> been completed and submitted?	X		Last submitted 2019-07-11	X		Viewed posting 2019-07-11.
4	Have you identified all legal requirements [TEAP13] pertaining to your transportation emergency response business? For example: TDG, WHMIS, CSA, manufacturers' recommendations	X		See WSIB cert. TDG training cards, WHMIS training, Truck VIKTP's, C of A, CVOR and HWIN registration	X		Viewed records for: TDG, WHMIS, CVOR, and C of A.
5	Minimum insurance requirements:						
5a	Is the company in good standing with relevant federal, provincial, territorial workers' compensation	X		WSIB clearance, which can be produced online for clients.	X		Viewed letter WSIB clearance expiry date: 2021-12-31

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
authority? ^[TEAP14]						
5b Public Liability and Property Damage, \$5 million? ^[TEAP15]	X		A copy of our insurance certificate is available. Policy renewal date is April 1, 2021	X		Viewed Insurance certificate expiry date: 2022-04-01
5c Environmental, \$5 million? ^[TEAP16]	X		A copy of our insurance certificate is available. Policy renewal date is April 1, 2021	X		Viewed Insurance certificate expiry date: 2022-04-01
6 Is there a management system in place to notify affected clients of any change ^[TEAP17] in capability and/or capacity?	X		Immediate notification will be made as outlined in the SOG manual Section 37, SOG 71 – Operating Documents and Administrative Controls	X		Viewed SOG identifying Compliance Administrator with responsibility dated 2016-09-20.

TEAP III TERSP Standard Assessment

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	Yes	No		Yes	No	

Part 2 – Activation and Response

1	Is there a 24-hour emergency response activation telephone number? ^[TEAP18]	X		1-888-213-2220, calls are directed to our on-call Team Leader.	X		Tested 2021-12-06 at 19:08 to called service center. Questions asked: Name, Location, company, contact number. Team Lead, Chris Winstl, called back at 19:09.
2	Is there a documented activation protocol (flowchart or other) for coordinators and response personnel in the event of an emergency? ^[TEAP19]	X		Activation Protocol is documented in a flowchart in the SOG Manual, Section 1, SOG – 2 Activation Flowchart.	X		Viewed Response Activation SOG 2016-09-20. Activation Report, personnel contact information and flowchart.
3	Does the TERSP use a form to record incident information? ^[TEAP20]	X		Spill Activation Report (SOG Manual Section 1, SOG – 4 Initial Activation Report) as well as the Incident Timeline will record the activities from the initial call, until end of work.	X		Viewed ER Initial Activation Reporting form from 2020-08-27.
4	Which methods ^[TEAP21] are used to access a current SDS on a 24-hour basis:						
4a	Internal (paper or electronic)?		X	Not utilized due to the defined expiry period, unless provided by client	---	---	
4b	CANUTEC?	X		Team Leaders and resources personnel have the training on	X		Viewed contacts on ER team

TEAP III TERSP Standard Assessment

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	Yes	No		Yes	No	
			calling CANUTEC 613-996-6666 or *666 on cell, and we can receive fax or email.			phone contacts.
4c	Shipper/manufacturer?	X	ERAP's will include SDS's from the Shipper/Manufacturers. These can be provided at the time of event.	X		Viewed ERAP for UN 1789 that included SDS from client 2021-12-06.
4d	Internet (state method and web sites)?	X	Utilize laptop with WIFI and smart phones to access the internet.	X		Viewed Team member demonstrate capabilities to Hotspot to laptop for field operations.
4e	Other (state method)?		X	---	---	
5	Are there Standard Operating Guidelines [TEAP22] for dealing with response to all products/classes/means of containment identified in the Capability Chart?	X	Sections 12 through 20 of the GFL Environmental SOG manual deal with response to all products/classes/means of containment identified in the Capability Chart.	X		View SOG for Spill Response Procedure including techniques, transfer, Bonding & Grounding, PPE, Decon, etc. Dated 2016-09-20.
6	Are response activities for incidents [TEAP23] documented?	X	Copies of past spill documentation can be viewed in the spill files located in filing cabinet marked spills	X		Viewed Incident Response documentation from 2021-10-06, including photos, SDS, Activation Report, and FLRA.
7	What is the target mobilization time from receiving an initial activation call to rolling with response team and equipment for incidents requiring immediate response:					
7a	During regular [TEAP24] business hours?	30 – 90 mins	Between the hours of 8am – 5pm 30 – 90 Minutes for team to be selected and rolling with	X		Viewed response documentation from 2021-10-06, 10:00 Activation, Departed

TEAP III TERSP Standard Assessment

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	Yes	No		Yes	No	
			personnel and equipment			within 30 minutes, 1 Team Lead and 2 Team members.
7b	Outside regular [TEAP25] business hours?	30 – 120 mins	After 5pm and before 8am 30-120 mins for team to be selected and rolling with personnel and equipment to site	X		Viewed response documentation from 2021-08-27, 20:20 Activation, Departed <60min., 1 Team Lead and 1 Team Member.
8	Evaluation and debrief of responses:					
8a	How do you choose [TEAP26] which responses to debrief and document?		Responses which are of a significant nature (greater than 9 hrs in duration, or a major incident occurs)	X		Viewed SOG describing protocol, includes Debrief Form and Corrective Action Form, dated 2016-09-20.
8b	Does the debrief identify gaps and corrective actions? [TEAP27]	X	Gaps and corrective actions are noted on the debrief form and on the corrective actions form which will be attached.	X		Viewed Corrective Action Form from Incident Response dated 2020-05-04.
8c	Describe [TEAP28] how corrective actions are tracked to completion.		Corrective actions along with the debrief form are tracked in the corrective action log. They are then assigned to the appropriate individual with dates assigned for completion. At the assigned date the responsible manager will follow up to ensure proper completion. Once completed the JHS committee will review and file in the compliance office.	X		Viewed Corrective Action Form with instructions on completion in SOG 2016-09-20.
9	If you are listed in an ERAP, [TEAP29] do you have a copy of the ERAP?	X	All current ERAPs are located with our ER manager. We currently have paper copies	X		Viewed ERAP for UN 1789 that included SDS from client 2021-12-06.

TEAP III TERSP Standard Assessment

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		Yes	No		Yes	No	
10	How are ERAP updates obtained / provided and tracked requests?	Clients provide us with updates as required and kept on file			X		Viewed e-mail receipt and ER Manager saves copies for availability.

TEAP III TERSP Standard Assessment

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	Yes	No		Yes	No	

Part 3.1 – Resources: Contact list, third party resources and mutual aid

1	Are current contact lists [TEAP30] available for:						
1a	Response coordinators?	X		Company phone list is updated every time a change is made and handed out to each employee. Includes phone numbers, email, and positions.	X		Viewed GFL Env. Company phone list 2021-04-12 including Coordinators.
1b	Team Leaders and team members?	X		See company phone list as above.	X		Viewed GFL Env. Company phone list 2021-04-12 including Team Leaders and Members.
1c	Clients?	X		Each client is listed in OMS. This list consists of contact numbers, addresses, billing info. It is updated on an ongoing basis.	X		Viewed work order generated through OMS dated 2020-03-09 with customer contact information.
1d	Government agencies?	X		Section 10 of our H&S Manual “Emergency Response Plan” has a listing of Government Agency contact numbers. This is posted in our lunchroom and in each truck.	X		Viewed GFL Env. Company phone list for Spill Contingency and Emergency Response Planning including Government Agencies 2021-01-31.
2	Has a list of equipment resource services (e.g. vacuum trucks, heavy moving equipment) in TERSP response	X		We have a vendor phone list is available on our server.	X		Viewed GFL Env. Contractors phone list 2021-12-07.

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment	
	Yes	No		Yes	No		
3a		X		---	---		
3b		X		---	---		
4	Are written agreements [TEAP34] established with other TERSPs for:						
4a	Coverage in your region?	X		GFL locations	X		Verified coverage supplemented throughout GFL network
4b	Coverage outside your region?	X		GFL locations	X		Verified coverage supplemented throughout GFL network
4c	You to support them in your region?	X		GFL locations across Canada	X		Verified coverage supplemented throughout GFL network
5	Are these other TERSPs registered with TEAP III for:						
5a	Coverage in your region?	X		GFL locations	X		Verified coverage supplemented throughout GFL network
5b	Coverage outside your region?	X		GFL Environmental, Saskatoon	X		Verified coverage supplemented throughout GFL network

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
5c You to support them in your region?	X		GFL Environmental, Saskatoon	X		Verified coverage supplemented throughout GFL network

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.2 – Resources, Equipment and Materials

1	Is there equipment for communications [TEAP35] between:						
1a	The Home Coordinator and the incident scene?	X		Cellular, Satellite phone, land line	X		Viewed cell phones, satellite phone.
1b	Personnel at the incident scene?	X		Cellular, Satellite phone, intrinsically safe radios	X		Viewed cell phones, satellite phone and radios.
2	Does the company meet the requirements of the <i>TEAP III TERSP Standard Essential and Specialty Equipment List</i> for:						
2a	Essential [TEAP36] Equipment items at the location?	X		GFL Environmental exceeds the standard essential equipment list and our equipment is available for inspection	X		Viewed standard equipment listed which meets the Essential Equipment list.
2b	Specialty [TEAP37] Equipment items at the location?		X	Our equipment is available for inspection. We meet the requirements for class 3 and class 8	---	---	
3	Are programs in place for ensuring equipment meets applicable Canadian certification and registration requirements? [TEAP38]	X		We have a licensed mechanic on site to ensure that our equipment is certified and meets applicable Canada certification registration requirements. Also have equipment maintenance schedules are tracked through	X		Viewed standard equipment listed which meets the Essential Equipment list.

TEAP III TERSP Standard Assessment

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	Yes	No		Yes	No	
			Flex			

TEAP III TERSP Standard Assessment

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	Yes	No		Yes	No	

Part 3.3 – Resources, Personnel

1	How many response personnel are trained to the <i>TEAP III TERSP Standard Training Matrix</i>:						
1a	TEAP III registered [TEAP39] Team Leaders?	2		K. Porter C. Winstl	X		Viewed training documents an records aligned with TEAP III for C.Winstl & K. Porter
1b	TEAP III registered [TEAP40] team members?	2		J. Ouellet N. Myshok	X		Viewed training documents an records aligned with TEAP III for J.Ouellet & N. Myshok.
1c	Other [TEAP41] Team Leaders?	0			---	---	
1d	Other [TEAP42] team members?	0			---	---	
2	Is there a fit for duty program [TEAP43]?	X		See SOG manual, fit for work section	X		View Fit-for-Work Policy dated: 2021-08-01.
3	Is there post-incident stress management program [TEAP44]?	X		See SOG manual section, Incident Stress Management.	X		Viewed Mental Wellness Procedure dated: 2021-07-01.

TEAP III TERSP Standard Assessment

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	Yes	No		Yes	No	

Part 4.1 – Preparedness, Training

1	Is the training program [TEAP45] established in accordance with the <i>TEAP III TERSP Standard Training Matrix</i> ?	X		GFL's training meets the requirements.	X		Viewed training that is aligned with TEAP III through Team personnel files and online training.
2	Is training conducted using specialty equipment ? [TEAP46]	X		Training is given for all specialty and unique equipment	X		Viewed Hazmat Tech course sign-in sheets for 2021-01-09 including performing Control Functions for a 150lb. Pressure Vessel with photos taken, as well as Don and Doffing Chemical Protective clothing.
3	Is the training content documented for each module [TEAP47]?	X		A training summary outlining the content, objectives, and tests	X		Viewed training contents, objectives, and evaluations for Hazmat Tech NFPA 1072 course 2020-01-09 Viewed training with ERAC for Grounding and Bonding 2021-09-22.
4	Are training records maintained for Team Leaders and team members for a minimum of three years?	X		Records are maintained and paper copies are kept for 3 years.	X		Viewed training files for each of the Team Leads and Team Members including training back to 2018.
5	If you respond to railway mode:						

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment		
	Yes	No		Yes	No			
5a	Is a railway dangerous goods response training [TEAP48] course part of your training matrix?		X		Team leaders and team members have received rail specific training. ERAC, Advance Tank Car, and E-rail Safe.	X		Viewed ERAC training records as of 2021-12-07, and Training record with sign in sheet for CN/ERAC Assessment 2021-09-22.
5b	If yes, which TEAP III registered Team Leaders and team members [TEAP49] have attended training?		K. Porter, N. Myshok, C. Winstl, J. Ouellet			X		Viewed sign in sheet for 2021-09-22.

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 4.2 – Preparedness, Exercises

1	Have Team Leaders demonstrated competency for each SOG ^[TEAP50] through training or equivalency granted for a response?	X		The content of GFL Environmental SOG's is covered in the training matrix completed over a 12-month period.	X		Viewed GFL SOGs for Class 3 & 8. Training outline for Hazmat Tech covers SOGs. Last Training 2020-01-09 Viewed training record files for K.Porter, C.Wintsl, J. Ouellet, N. Myshok.
2	Are exercise activities documented ^[TEAP51] ?	X		An exercise is documented in the same manner as a real-life situation.	X		Viewed exercise 2021-09-22 for ERAC ex. Air Monitoring, Grounding & Bonding, and Respiratory Protection. Participants: K.Porter, C.Wintsl, J. Ouellet, N. Myshok.
3	Evaluation and debrief of exercises:						
3a	How do you choose ^[TEAP52] which exercises to debrief?			All exercises are debriefed.	X		Viewed Debrief for exercise dated 2021-09-23
3b	Does the debrief identify gaps and corrective actions ^[TEAP53] ?	X		Gaps and corrective actions are noted on the debrief form and on the corrective actions form which will be attached	X		Viewed Corrective Action Form dated 2021-09-23 with Management Responsibilities assigned.
3c	Describe ^[TEAP54] how corrective actions are tracked to completion.			Corrective actions along with the debrief form are assigned to the appropriate individual with dates assigned for completion. At the assigned date the	X		Viewed assigned Corrective Action from 2021-09-23 added to ER Managers calendar.

TEAP III TERSP Standard Assessment

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	Yes	No		Yes	No	
			responsible manager will follow up 30 days to ensure proper completion. Once completed the Joint Health and Safety committee will review and file in the compliance office.			

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 4.3 – Equipment Maintenance

1	Is a program established for equipment inspection, maintenance and testing ^[TEAP55] ?	X		Outlined in GFL Environmental SOG Manual Section 36, SOG – 70 Maintenance. The program is managed through Flex, emailed monthly with what equipment is due for inspection	X		Viewed Maintenance SOG assigning scheduling frequency for equipment 2016-09-20. Equipment Maintenance tracked through FLEX and tracked with QR codes.
qui	Are records kept of inspection, testing and maintenance for at least three years for:						
2a	<i>TEAP III TERSP Essential and Specialty Equipment</i> ^[TEAP56] List, where applicable?	X		All maintenance is managed through Flex, maintenance detail records kept until equipment is removed cradle to grave	X		Examined Hose certifications dated 2021-08-16, SCBA inspections monthly including unit 237-2ER last 2021-12-06, Level A certs 2021-10-16, Air Monitoring equipment Calibration tests for units 5&6 dated 2021-09-23.
2b	Transportation equipment ^[TEAP57] ?	X		All maintenance and inspection logs are kept on file and are rotated out along with our financial records on a seven-year cycle.	X		Viewed CVOR expiry 2023-09-07. Viewed Inspection record Trailer #6250 and Motor vehicle sticker for 2 other vehicles.

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 5 – Hazardous Waste and Hazardous Recyclable Materials

1	Does the TERSP have a permit or certificate to:					
1a	Transport hazardous waste and/or hazardous recyclable materials ^[TEAP58] ?	X		GFL Environmental Waste Transportation license allows them to ship all classes of dangerous goods outlined in its capability chart. See ECA #A9135	X	Viewed certificate A9135 2016-08-08 per notification of change of ownership.
1b	Receive to dispose or recycle hazardous waste and/or hazardous recyclable materials ^[TEAP59] ?	X		See ECA #A591104	X	Viewed A591104, issued 2016-08-02.
2	Are any of the above performed by a sub-contractor ^[TEAP60] ?		X		---	---

TEAP III TERSP Standard Assessment

Part 6 – Community Involvement and Sustainability (optional and not part of TERSP Assessment) TEAP61

		Yes	No	TERSP Comment
1	Who at this location has attended TEAP III Transportation Emergency Response Service Provider Standard training TEAP62 ?	K. Porter, C. Winstl		
2a	Do you participate in TRANSCAER® outreach events?	X		
2b	If yes, how? Provide list of dates and activities for the past two years.	2021-08-24 to 2021-08-26 CN Fort Francis and area TRANSCAERs		
3a	Do you belong and participate in a trade association such as CERCA, CIAC, RDC, RAC and/or other (describe other)?	X		GFL Environmental participates in CERCA operating committee, also our local Caer Group in Thunder Bay
3b	If yes, describe your involvement.	Attend yearly scheduled meeting		
4a	Do you belong or contribute to a local community enhancement program?		X	
4b	If yes, describe your involvement. NOTE: Do not include donations to local hockey team-sweater purchase fund or the like.			

TEAP III TERSP Standard Assessment

5a	Do you have an environmental management system in place such as ISO 14001?	X		
5b	If yes, describe.	GFL Thunder Bay is a ISO 45001:2018, valid for the scope of Provision of hydro excavation, industrial services, emergency response, remediation and liquid waster management services. Valid until 2024-11-18.		
6a	Do you have a “green initiative” in place?	X		
6b	<p>If so, describe.</p> <p>Examples are vehicle emissions reduction, idling program, office paper recycling, controlling ER activity emissions such as dry connects, purge techniques, controlling run off...</p>	Office paper recycling, cardboard recycling, plastic, and metal recycling.		

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only)

*MINIMUM OF 4 EVENTS including at least 1 EXERCISE

Material		Response		Exercise ^[TEAP63]		Assessor Comment	
TDG Class	Shipping Name and UN Number	Date of last response (yyyy-mm-dd)	Registered Team Leader, last response (J. Doe)	Date (yyyy-mm-dd)	Registered Team Leader(s) (J. Doe)	Activity performed during exercise or response ^[TEAP64]	Documentation viewed ^[TEAP65] ?
1							
2.1							
2.2							
2.3 ^[TEAP66]							
3	Condensate, UN1268	2020-09-06	C. Winstl			NAR from Liquid line on 112 pressure car	Viewed Activation Report, FLRA, photos, SDS, CN DGO NAR Site Safety plan
3	Petroleum Crude Oil, UN1267	2020-02-18	C. Winstl			Product transfer T/C to T/C and T/C to T/T	Viewed Activation Report, FLRA's, sites assessments, SDS, Damage Assessments, photos, debrief
3	Diesel UN1202			2021-09-22	C. Winstl	Transfer T/C to T/C	Viewed Debrief, Outline, Sign in sheet, Assessment form, FLRA, SOGs.
3	Diesel UN1202	2021-12-03	C. Winstl			Transfer MOC to MOC	Viewed FLRA, Photos
4.1							
4.2							
4.3							
5.1							
5.2							
6.1							
6.2							
7							
8 ^[TEAP67]	Hypochlorite Solution, UN 1791	2021-10-06	J. Ouellet			Transfer or contents of damaged tote	Viewed Activation Report, SDS, FLRA, Photos
8	Sulphuric Acid, UN	2021-10-25	C. Winstl			Stationary tank to rail car transfer	Viewed Work Order, FLRA, SDS, Photos, Safe Work permit

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only)
***MINIMUM OF 4 EVENTS including at least 1 EXERCISE**

9							
Other							